

TO: New York City Council
FROM: NYC Department of Small Business Services
DATE: January 15, 2024
SUBJECT: Terms & Condition which was part of the Fiscal 2022 Adopted

The NYC Department of Small Business Services (SBS) helps unlock economic potential and create economic security for all New Yorkers by connecting New Yorkers to good jobs, creating stronger businesses, and building thriving neighborhoods across the five boroughs. As a condition of the funds in unit of appropriation number 002, the Department of Small Business Services shall submit to the Council, no later than January 15, 2024, a report detailing the number of small businesses served through the Department's Commercial Lease Assistance Program, disaggregated by borough. Such report shall cover the period beginning on July 1, 2022, and ending on June 30, 2023.

NYC Boroughs	Number of Businesses
Bronx	79
Brooklyn	175
Manhattan	156
Queens	119
Staten Island	10
Total	539

Commercial Lease Assistance is designed to:

- Deliver high-quality pre-litigation services to eligible small businesses with commercial lease related issues
- Resolve existing commercial lease issues quickly and without litigation
- Resolve tenant harassment issues covered under Local Law No. 77 of 2016, Council Int. No. 851-B of 2015 codified at NYC Admin Code. § 22-902 to 904; and
- Ensure that the high cost of commercial lease services is not onerous or prohibitive for a small business on a lean budget.

Provided services include:

- Signing a new commercial lease
- Amending, renewing, extending, terminating or reviewing an existing commercial lease
- Negotiating with landlords and addressing harassment issues
- Addressing commercial lease-related issues