

# FY22 Adopted Budget - Terms & Conditions Report NPS 2021



## Nonpublic School Security Guard Reimbursement Program

Fiscal & Business  
Management

**NYC**

**DCAS**

Citywide Administrative  
Services



# Executive Summary

## Nonpublic School Security Guard Reimbursement Program (NPS) History

Local Law 2 of 2016 (NYC Administrative Code §10-172), enacted on January 5, 2016, empowers the Mayor to authorize a program to reimburse qualifying nonpublic elementary and secondary schools for the cost of certain security guard services with a total mandated annual funding of \$19.8 million. DCAS was designated the administering agency and, as such, promulgated rules to outline the requirements of the program under Title 55, Chapter 14 of the Rules of the City of New York (*Rules*). The Rules were adopted on July 8, 2016.

## Program Eligibility Criteria

To be eligible to participate in the program, the school must meet the following requirements:

- Be a nonpublic school (non-Department of Education and non-Charter School).
- Be a nonprofit school.
- Have 300 or more students in any combination of grades Pre-K through twelfth grades only.
- Have an assigned Basic Educational Data System (BEDS) code number issued by the New York State Education Department (NYSED) for each instructional location.

300 to 499 Students = 1 security guard

500 to 999 Students = 2 security guards

Each additional 500 Students = 1 additional security guard

## City Council FY22 Adopted Budget Terms and Conditions

As a condition of the funds in unit of appropriation number 290, the Department of Citywide Administrative Services shall submit an annual report to the Council regarding School Safety Guard reimbursement required pursuant to Local Law 2 of 2016. Such report shall provide:

1. The headcount of school safety guards, disaggregated by school.
2. The hours and amounts reimbursed, disaggregated by school.
3. The number of schools that have applied for the program and the number of schools that were enrolled in the program.
4. A description of the methodology used to set the level of reimbursable hours, with an explanation of any changes made to that level in the prior year.

The report shall be submitted on or before November 15, 2021 and shall cover the period beginning July 1, 2020 and ending June 30, 2021.

## Request #1

### Headcount of school safety guards disaggregated by school

An annual Fiscal Year 2021 (FY21) budget was prepared, for each individual school that fit the below criteria:

1. Schools that were approved in prior fiscal years with an *active* Memorandum of Understanding (MOU). The term *active* represents a school that was issued a three-year MOU that was still in effect through June 30, 2021.
2. Newly approved schools pending MOUs at the time the budgets were developed.

DCAS' NPS team created budgets for 241 schools that met the above criteria. Of the 241 schools that were allocated a budget, the MOUs for 214 schools were registered. The balance of the schools that did not receive a registered MOU was primarily the result of the schools not complying with the mandate of meeting the November 15<sup>th</sup> deadline to submit their MOU and the completion of a budget task in the Health and Human Services Accelerator System (HHS).

The total number of guards associated with the 214 schools with registered MOUs totaled 363.

Please see *Attachment A* in the Appendices for the list of schools and the number of guards allocated for each.

## Request #2

### School hours and amounts reimbursed disaggregated by school

DCAS's NPS team has issued reimbursements to 144 schools totaling **\$6.2 million** for the service period of July 1, 2020 through June 30, 2021. The number of hours associated with this reimbursement totals **199,716**.

Please note: The \$6.2 million figure represents FY21 payments issued through October 18, 2021. In addition, the \$6.2 million does not represent full year FY21 payment because there are schools that have yet to submit all their invoices for services provided through June 30, 2021.

Please see *Attachment B* in the Appendices for the number of approved hours and the value of the reimbursements for each school.

# Request #3

## Number of schools that have applied for the program and number of schools enrolled in the program

A total of 323 schools applied for this program with 214 schools enrolled with registered MOUs from program year three in Fiscal Year 2019 (FY19) through FY21.

Please see for the two charts on this page. The first chart shows the FY21 applicants only. The second chart shows the entire FY21 applicant/enrollment condition since the third year of this program in FY19.

### FY21 Applications Only

Number of Schools:	New Applications School Year 2020-21
Applied -New Schools Applied (16) -Returning Schools Applied (23)* -Erroneous Applications (13)***	52
Preliminarily Approved as Eligible**	38
Registered MOUs (Enrolled)	23
Reimbursed	18

Data as of 10/18/2021

\*Schools receive a 3-year MOU. The school year 2020-21 was the first year that participating schools from FY18 needed to reapply to continue their participation.

\*\*The final approval is determined after schools submit the current year's BEDS form to confirm the required 300 minimum student enrollment, then the MOU is submitted for registration.

\*\*\*Applications from schools who were already participating in the program.

### Total Number of Schools for FY21

Number of Schools:	Total
Applied	323
Preliminarily Approved as Eligible	279
Registered MOUs (Enrolled)*	214
Reimbursed	144

Data as of 10/18/2021

\*MOUs are issued for three years. The total 214 registered schools include 191 schools with active MOUs from 2018-19 and 2019-20.

# Request #4

## Description of methodology used in FY21 to set the level of reimbursable hours with an explanation of any changes made to that level in FY20

### Budget Preparation

Individual school budgets were prepared using the same methodology for school years Fiscal Year 2020 (FY20) and FY21. However, in FY21, the budget allocations were developed to ensure equitable distribution for each school within \$18.8M. DCAS reserved \$1.0M of the \$19.8M mandated per Local Law of 2016, as a contingency for any potential reopening of the application period during the school year. The budgets were prepared for all schools whose applications were preliminarily approved for the respective school year. Each school received a budget allocation determined for 48 hours per week per guard using the hourly rate provided per the *Preliminary Building Service Employee Schedule – Labor Law Article 9*, effective July 1st of the respective school year.

### Hours of Reimbursement Established in FY20

Schools were informed at the time they were issued their FY20 budget allocation that there would no longer be a weekly limit on the maximum hours reimbursed due to underspending in the prior year. All hours of contractual guard service would be deemed eligible for reimbursement if:

- Security services were provided for school-related instruction of school-related events, including, but not limited to, after school programs and athletic events.
- Conducted during operating hours as indicated by the schools to DCAS via school work scopes and approved afterschool activities requests

after 6 p.m. or weekends.

- Overtime cap at 15% of *straight time* cost is not exceeded.

Due to the *New York State on PAUSE* executive order during the COVID-19 pandemic, there was no need to issue additional funding to the schools in FY20.

### Hours of Reimbursement Established in FY21

As stated above for FY20, schools in FY21 were informed when they were issued their FY21 budget allocation that there would be no weekly limit on the maximum hours reimbursed. All hours of contractual guard service would be deemed eligible for reimbursement with the same stipulations as stated for FY20.

On April 2, 2021, schools received notification from the NPS Program that a request for additional funding was available. DCAS reviewed the actuals and projected the FY21 spend for all participating schools. The analysis revealed that 34 schools were projected to spend above their FY21 budget allocation. These 34 schools were notified that they would be approved for the additional funds for the remainder of FY21. Please see below for the results of the outreach:

- 34 schools received additional funding.
- 16 schools utilized the additional funding, as of 11/3/2021.
- No schools finished the school year in a deficit.

### Appendices

Attachment A (Insert Table)

Attachment B (Insert Table)

# Appendices

## Attachment A

### Nonpublic School Security Guard Reimbursement Program

#### School Safety Guards Disaggregated by School

School Names	Number of Guards
Abraham Joshua Heschel School	2
Academy of Mount St Ursula	1
Al-Ihsan Academy	1
Allen-Stevenson School (The)	1
Al-Madinah School	2
Al-Noor School	2
Archbishop Molloy High School	4
Ateret Torah Center	3
Bais Brocho D'Karlin Stolin High School	1
Bais Brocho of Karlin Stolin	1
Bais Esther School	2
Bais Rochel School of Boro Park	4
Bais Ruchel D'Satmar BR1	4
Bais Ruchel D'Satmar BR3	6
Bais Ruchel D'Satmar Marcy	1
Bais Ruchel High School	3
Bais Shifra	1
Bais Yaakov Academy	2
Bais Yaakov Academy for Girls	2
Bais Yaakov D'Chassidei Gur	2
Bais Yaakov Faigeh Schonberger	2
Bais Yaakov of 18th Ave	1
Bank Street College of Education	1
Barkai Yeshiva	1
Berkeley Carroll School	2
Bet Yaakov Ateret Torah	2
Bet Yaakov Ohr Sarah	1



School Names	Number of Guards
Beth Chana School	1
Beth Gavriel Bukharian Congregation	2
Beth Jacob of Boro Park	3
Beth Rachel School - Girls-68	2
Beth Rachel School - Girls-720	1
Beth Rachel School for Girls	6
Beth Rivkah School - Elementary	3
Beth Rivkah School - High School	2
Bishop Loughlin Memorial High School	2
Blessed Sacrament School	1
Bnos Bais Yaakov of Far Rockaway	3
Bnos Chayil	2
Bnos Malka Academy	1
Bnos Margulia Viznitz	2
Bnos Menachem, Inc	2
Bnos Nitra	1
Bnos Spinka Boys Sch	1
Bnos Yakov of Boro Park	2
Bnos Yakov School for Girls	2
Bnos Yerushalayim	3
Brearley School (The)	2
Brooklyn Friends School	2
Buckley School	1
Cardinal Hayes High School	2
Cardinal Spellman High School	3
Cathedral High School	1
Chapin School (The)	2
Cheder (The)	2
Christ the King High School	2
Collegiate School	2
Columbia Grammar & Preparatory School	3
Congregation Lev Bais Yaakov	2
Congregation Machna Shalva	3
Congregation Machna Shalva V	1
Congregation Machne Chaim Inc	2
Convent of the Sacred Heart	2
Cristo Rey High School	1

School Names	Number of Guards
Crown Heights Yeshivah	1
Dalton School (The) 89 Street	2
Dalton School (The) 91 Street	1
Darkei Chaim	1
Divine Wisdom Catholic Academy	1
Fontbonne Hall Academy	1
Fordham Preparatory School	2
Friends Seminary	2
Gan Yisroel	1
Grace Church High School	1
Grace Church School	1
Hewitt School (The)	1
Holy Cross High School	2
Holy Rosary School	1
Immaculate Conception School	1
International School of Brooklyn	1
Jewish Institute of Queens	2
Learning Tree Prep School (The)	1
LREI	2
Lycee Francais de NY	3
Magen David Yesh-Isaac Shlm E	3
Magen David Yeshivah High School	1
Manhattan Day School	1
Mary Louis Academy (The)	2
Masores Bais Yaakov Elementary	2
Mesivta Tiferes Yisroel	2
Mevakshai Hashem	2
Mirrer Yeshiva Elementary School	1
Monsignor Farrell High School	2
Monsignor McClancy Memorial High School, Inc.	2
Monsignor Scanlan High School	1
Moore Catholic High School	1
Mosdos Chasidei Sq TYY Boro Park	2
Mosdos Satmar BP	2
Mosdos Satmar BP School for Girls	2
Mt St Michael Academy	2
Nazareth Regional High School	1



School Names	Number of Guards
Nightingale Bamford School	2
Notre Dame Academy of Staten Island, HS	1
Notre Dame Catholic Academy	1
Notre Dame School	1
Oholei Torah Elementary	3
Our Lady of Good Counsel School	1
Our Lady of Grace School	1
Our Lady of Hope Catholic Academy	1
Our Lady of Perpetual Help Catholic	1
Our Lady of the Snows Catholic	1
Our Lady Queen of Martyrs Catholic	1
Our Lady Queen of Peace School	1
Our Lady Star of the Sea School	2
Our Lady-Blessed Sacrament Catholic	1
Packer Collegiate Institute	2
Preston High School	1
Prospect Park Yeshiva	1
Ramaz Lower School	1
Ramaz Upper School	1
Regis High School	2
Sacred Heart School	1
Sacred Heart School	1
Saint Ann's School	2
Saint Raymond Boys High School	1
Salanter Akiba Riverdale Acad	2
Santa Maria School	1
SAR High School	2
Shaare Torah Elementary School - Girls	1
Solomon Schechter School of Queens	1
Spence School	1
Speyer Legacy School (The)	1
St Angela Merici School	1
St Athanasius Catholic Academy	1
St Athanasius School	1
St Barnabas Elementary School	1
St Benedict School	1
St Bernadette Catholic Academy	1

School Names	Number of Guards
St Brendan School	1
St Charles School	1
St Clare School	2
St Clare School (Assisi)	1
St Demetrios Greek American School	2
St Edmund Prep High School	2
St Francis of Assisi	1
St Francis Preparatory School	5
St Helen Catholic Academy	1
St Helena School	1
St Hilda's & St Hugh's School	1
St Jean Baptiste High School	1
St Joseph By the Sea High School	3
St Joseph Hill Academy Elem School	2
St Joseph Hill Academy High School	1
St Lucy School	1
St Luke School	1
St Patrick School	1
St Raymond Elementary School	2
St Saviour Catholic Academy	1
St Sebastian Catholic Academy	1
St Stephen of Hungary School	1
St Theresa School	1
St. Anselm Catholic Academy	1
St. John's Prep School	2
St. Joseph Catholic Academy	1
St. Peter's High School for Boys	1
St. Philip Neri School	1
St. Rose of Lima Catholic Academy	1
St. Teresa School	1
St. Vincent Ferrer High School	1
Talmud Torah D'Chasidei Gur	1
Talmud Torah D'Nitra	2
Talmud Torah D'Rabinu Yoel	2
Talmud Torah Ohel Yochanan	2
Talmud Torah Ohr Moshe	1

School Names	Number of Guards
Talmud Torah Siach Yitzchok	1
Tomer Dvora School - Site 2	2
Torah Academy for Girls - Elementary	3
Torah Academy for Girls High School	1
Town School (The)	1
Trinity School	3
U N International School	3
United Lubavitcher Yeshiva	2
United Talmudical Academy 75	3
United Talmudical Academy of Boro Park	2
UTA 110	3
UTA 125	1
UTA 212	2
UTA 590	2
Villa Maria Academy	1
Xaverian High School	3
Xavier High School	3
YDE Girls Elementary School	2
Yeshiva & Mesifita Vyoel Moshe	2
Yeshiva Chsan Sofer	1
Yeshiva Darchei Torah	5
Yeshiva Har Torah	2
Yeshiva Imrei Chaim Viznitz	2
Yeshiva Karlin Stolin	2
Yeshiva Ketana of Queens	1
Yeshiva Machzikei Hadas	2
Yeshiva Mesivta Arugath Habosem	2
Yeshiva of Central Queens	2
Yeshiva of Flatbush-Joel Braverman H	2
Yeshiva Rabbi Chaim Berlin	2
Yeshiva Tifereth Elimelech	2
Yeshiva Tifereth Moshe	1
Yeshiva Torah Temimah	1
Yeshiva Torah Vodaath	2
Yeshiva University High School	1
Yeshivah of Flatbush Elementary Sch	3

School Names	Number of Guards
Yeshivat Beth Hillel of Krasna	1
Yeshivat Darche Eres Inc	2
Yeshivath Kehilath Yakov - 4706 10 Avenue	1
Yeshivath Kehilath Yakov 206-212 Wilson Street	2
<b>Total</b>	<b>363</b>

*Data as of 10/18/2021*

**Note:**

- School names are listed as shown on the BEDS form. Legend for schools with acronyms are:

- UTA - United Talmudical Academy
- SAR - Salanter Akiba Riverdale
- LREI - Little Red School House and Elisabeth Irwin High School

## Attachment B

### Nonpublic School Security Guard Reimbursement Program

#### School Hours and Amounts Reimbursed Disaggregated by School

School Names	FY21 Totals by School	
	Hours Approved	Amount Paid
	Total	\$
Yeshiva Darchei Torah	9,976	\$339,995
St Francis Preparatory School	5,511	\$194,036
Oholei Torah Elementary	4,444	\$128,280
Lycee Francais de NY	3,988	\$123,860
U N International School	4,054	\$119,602
Torah Academy for Girls - Elementary	3,435	\$114,501
United Lubavitcher Yeshiva	3,854	\$112,853
Christ the King High School	3,054	\$108,388
Beth Rivkah School - Elementary	3,756	\$108,334
Bnos Bais Yaakov of Far Rockaway	3,033	\$105,178
St Joseph By the Sea High School	2,926	\$101,793
St Clare School	2,713	\$94,274
Archbishop Molloy High School	3,095	\$90,536
Holy Cross High School	2,599	\$90,217
Al-Noor School	2,937	\$88,920
Monsignor Farrell High School	2,689	\$84,544
St Joseph Hill Academy Elem School	2,387	\$80,905
St Raymond Elementary School	2,473	\$80,599
Al-Madinah School	2,563	\$77,697
Monsignor McClancy Memorial High School, Inc.	2,422	\$76,573
Beth Rivkah School - High School	2,392	\$69,633
Nightingale Bamford School	2,357	\$68,448
SAR High School	2,207	\$68,366
Salanter Akiba Riverdale Acad	2,136	\$66,013
Cardinal Hayes High School	2,080	\$63,705
Bais Yaakov Academy for Girls	1,968	\$63,352
Cheder (The)	2,095	\$60,893
St Demetrios Greek American School	2,184	\$60,824

School Names	Total	\$
Saint Raymond Boys High School	1,699	\$56,058
Packer Collegiate Institute	2,060	\$54,213
St Edmund Prep High School	1,782	\$52,459
Yeshiva of Central Queens	1,726	\$51,516
Yeshiva Torah Temimah	1,637	\$50,498
Our Lady-Blessed Sacrament Catholic	1,467	\$50,357
St Patrick School	1,409	\$49,317
St Stephen of Hungary School	1,410	\$49,112
Talmud Torah D'Chasidei Gur	1,567	\$49,007
St Theresa School	1,360	\$47,340
St Helen Catholic Academy	1,697	\$47,305
Berkeley Carroll School	1,686	\$46,877
St Sebastian Catholic Academy	1,446	\$45,475
Solomon Schechter School of Queens	1,462	\$45,141
Our Lady of Good Counsel School	1,299	\$44,955
Yeshivath Kehilath Yakov - 4706 10 Avenue	1,602	\$44,676
Buckley School	1,571	\$44,006
Moore Catholic High School	1,351	\$43,049
Mevakshai Hashem	1,341	\$42,650
Bnos Yerushalayim	1,528	\$42,130
Torah Academy for Girls High School	1,189	\$41,767
Abraham Joshua Heschel School	1,316	\$41,048
Bnos Malka Academy	1,262	\$40,899
Notre Dame Academy of Staten Island, HS	1,308	\$40,318
Mary Louis Academy (The)	1,122	\$40,075
Brearley School (The)	1,393	\$40,042
Villa Maria Academy	1,261	\$39,401
Yeshivath Kehilath Yakov 206-212 Wilson Street	1,318	\$39,189
Bais Yaakov D'Chassidei Gur	1,399	\$39,136
Xaverian High School	1,328	\$39,027
Our Lady of Grace School	1,096	\$38,335
Yeshivah of Flatbush Elementary Sch	1,340	\$37,791
St. Anselm Catholic Academy	1,281	\$37,761
Bais Esther School	1,279	\$37,360
Saint Ann's School	1,253	\$36,768
Yeshiva Tifereth Moshe	1,033	\$35,266
Yeshiva Ketana of Queens	1,259	\$35,120
Our Lady of Hope Catholic Academy	1,207	\$35,014

School Names	Total	\$
Hewitt School (The)	1,250	\$34,954
St Bernadette Catholic Academy	1,122	\$34,907
Yeshiva Mesivta Arugath Habosem	1,251	\$34,755
St Lucy School	981	\$33,898
Prospect Park Yeshiva	1,209	\$33,697
Beth Jacob of Boro Park	1,360	\$33,668
St Clare School (Assisi)	969	\$33,429
Bnos Nitra	1,199	\$33,367
St Francis of Assisi	955	\$33,310
Santa Maria School	955	\$33,075
Collegiate School	1,176	\$32,889
St Joseph Hill Academy High School	938	\$32,868
Bais Yaakov Academy	936	\$32,363
St. Peter's High School for Boys	1,020	\$31,766
St Charles School	898	\$31,131
Monsignor Scanlan High School	895	\$31,131
Notre Dame Catholic Academy	1,024	\$30,600
Talmud Torah Ohr Moshe	1,071	\$30,459
St Angela Merici School	1,008	\$29,996
Blessed Sacrament School	992	\$29,868
Talmud Torah D'Nitra	1,074	\$29,811
Nazareth Regional High School	861	\$29,711
St. Vincent Ferrer High School	988	\$29,692
Holy Rosary School	976	\$29,097
Talmud Torah Siach Yitzchok	1,010	\$28,982
Mesivta Tiferes Yisroel	966	\$28,962
Fontbonne Hall Academy	979	\$28,886
St. Philip Neri School	944	\$28,593
Yeshiva Machzikei Hadas	991	\$28,075
Magen David Yesh-Isaac Shlm E	919	\$27,048
St Benedict School	960	\$26,942
Ramaz Lower School	937	\$26,828
Bishop Loughlin Memorial High School	830	\$26,602
St. Rose of Lima Catholic Academy	852	\$25,825
Al-Ihsan Academy	843	\$25,719
Bet Yaakov Ohr Sarah	901	\$25,324
Bais Brocho D'Karlin Stolin High School	906	\$25,264
Notre Dame School	856	\$25,100



School Names	Total	\$
St. John's Prep School	847	\$25,046
Ramaz Upper School	873	\$24,518
Our Lady Queen of Peace School	838	\$23,810
Town School (The)	839	\$23,156
Bnos Menachem, Inc	751	\$21,913
St. Teresa School	783	\$21,565
Yeshiva of Flatbush-Joel Braverman H	672	\$20,477
Divine Wisdom Catholic Academy	648	\$20,148
St Barnabas Elementary School	560	\$19,313
Cathedral High School	560	\$19,295
St Brendan School	581	\$19,039
Bais Brocho of Karlin Stolin	682	\$18,983
St Luke School	679	\$18,874
Sacred Heart School	669	\$18,761
Yeshivat Darche Eres Inc	617	\$18,644
Manhattan Day School	557	\$17,281
Bnos Yakov School for Girls	605	\$16,981
Barkai Yeshiva	501	\$15,994
Congregation Machna Shalva V	577	\$15,958
Academy of Mount St Ursula	490	\$15,302
St. Joseph Catholic Academy	509	\$13,785
Bnos Chayil	474	\$13,234
Congregation Machna Shalva	473	\$13,054
Magen David Yeshivah High School	396	\$12,527
Yeshiva Torah Vodaath	402	\$11,786
St Helena School	309	\$10,882
Preston High School	349	\$10,528
Yeshiva Imrei Chaim Viznitz	310	\$8,563
Bnos Margulia Viznitz	291	\$8,236
Spence School	247	\$7,946
Xavier High School	213	\$6,848
St Jean Baptiste High School	230	\$6,626
YDE Girls Elementary School	167	\$4,727
Yeshivat Beth Hillel of Krasna	163	\$4,519
Our Lady Queen of Martyrs Catholic	161	\$4,474
Tomer Dvora School - Site 2	155	\$4,244
Congregation Lev Bais Yaakov	150	\$4,098

School Names	Total	\$
St Saviour Catholic Academy	128	\$3,508
Bnos Yakov of Boro Park	129	\$3,503
Mosdos Chasidei Sq TYY Boro Park	73	\$1,991
<b>Total</b>	<b>199,716</b>	<b>\$6,191,504</b>

Data as of 10/18/2021

**Note:**

- 144 schools reimbursed for 199,716 hours for a total of \$6,191,504
- School names are listed as shown on the BEDS form. Legend for schools with acronyms are:
  - UTA - United Talmudical Academy
  - SAR - Salanter Akiba Riverdale
  - LREI - Little Red School House and Elisabeth Irwin High School

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