Department of Citywide Administrative Services
Fiscal 2021 Executive Budget Fact Sheet

$1.3 billion
FY21 Executive Budget

+834,000
New Needs in FY21

$713.5 million
FY21 Heat, Light and Power Budget

$5.3 billion
FY20-FY24 Capital Commitment Plan

2,554
Budgeted FT Positions for FY21

$62.1 million
Miscellaneous Revenue for FY21

$59.7 million
FY21 Contract Budget

COVID-19 Response

- Fiscal 2020 Budget: $2.7 billion
  - Increase of more than $1.4 billion when compared to its Fiscal 2020 Adopted Budget of $1.28 billion;
  - $1.4 billion increase in Federal funding (FEMA & CDC) for funds needed to purchase personal protective equipment (PPE) for the City (i.e. ventilators, face masks, face shields, gowns, etc);
  - As of April 27, 2020, DCAS has committed to spend $799.1 million in COVID-19 related expenses, with the following large categories.
    - $788.2 million for ventilators, surgical equipment (i.e. face masks, face shields) and other forms of PPE.
    - $8.9 million for cleaning services and cleaning supplies.
    - $1.8 million for other general supplies and materials.

Citywide Savings Plan

Program to Eliminate the Gap (PEG) Target: DCAS has a PEG savings target of $22.8 million across Fiscal 2020 and Fiscal 2021. This includes $16.8 million in savings in Fiscal 2020 and $6.6 million in Fiscal 2021. DCAS’ PEG accounts for less than 1 percent of its Fiscal 2020 budget and less than 2 percent of its Fiscal 2021 budget.

Civil Service Exam Revenue: DCAS will generate one-time revenue of $2.5 million in Fiscal 2021 through additional revenue from filings for the Sanitation Worker exam. This increase in projected revenue is in line with prior year applicant registrations and collected fees.

Security Re-estimate: DCAS will generate one-time budgetary savings of $5.8 million in Fiscal 2020 due to lower than estimated security guard service costs for the Non-Public School Security Guard Reimbursement Program due to the closure of schools because of the coronavirus (COVID-19) pandemic.

Vacancy Reductions: DCAS will generate budgetary savings of $55,000 in Fiscal 2020 and baselined savings of $73,000 beginning in Fiscal 2021 through the permanent reduction of five vacant positions at the Board of Standards and Appeals (BSA).
## DCAS FY21 Budget by Program Area (excl. Heat, Light and Power)

### Dollars in Thousands

- **Real Estate Svcs (2.0%)**: $11,456
- **Office of Citywide Purchasing (7.0%)**: $39,666
- **Human Capital (6.4%)**: $36,142
- **External Publications & Retail Ops (0.6%)**: $3,435
- **Executive & Ops Support (6.0%)**: $33,884
- **Energy Conservation (18.7%)**: $105,693
- **Citywide Fleet Svcs (5.5%)**: $31,353
- **Board of Standards & Appeals (0.5%)**: $3,055
- **Asset Mgmt - Public Facilities (47.8%)**: $30,892
- **Administration & Security (5.5%)**: $3,435

### DCAS FY21 Budget by Funding Source

- **City (28.7%), $366,775 , 29%**
- **Other Categorical (6.4%), $82,108 , 6%**
- **Capital IFA (0.1%), $1,373 , 0%**
- **State (4.8%), $61,880 , 5%**
- **Federal (CD & Other) (0.2%), $2,147 , 0%**
- **Intra-City (59.8%), $765,168 , 60%**

93.3% of Intra-City funds is allocated to the Citywide Heat, Light & Power Bill.

## Citywide Heat, Light and Power (Dollars in Thousands)

- **FY15 Actual**: $745,368
- **FY16 Actual**: $652,721
- **FY17 Actual**: $682,961
- **FY18 Actual**: $730,154
- **FY19 Actual**: $734,459
- **FY20 Exec**: $698,436
- **FY21 Exec**: $713,540
- **FY22 Exec**: $715,042
- **FY23 Exec**: $715,042

**Sources: OMB, Mayor’s Office of Operations**