

# THE COUNCIL OF THE CITY OF NEW YORK

Hon. Corey Johnson  
Speaker of the Council

Hon. Daniel Dromm  
Chair, Finance Committee

Hon. Fernando Cabrera  
Chair, Governmental Operations Committee



Report to the Committee on Finance and the Committee on Governmental Operations  
on the Fiscal 2019 Executive Budget for

**Department of Citywide Administrative Services**

May 17, 2018

## **Finance Division**

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## DCAS Fiscal 2019 Executive Budget Overview

**\$1.2 billion** – Fiscal 2019 Executive Expense Budget

**\$303 million** City funds

**\$725 million** HLP Budget

**2,454** full-time headcount

**\$2.8 billion** Capital Budget

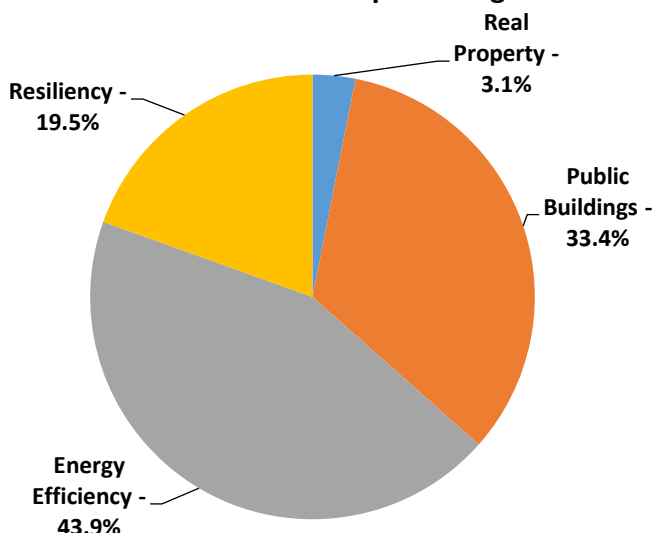
**\$86 million** Contract Budget

**\$69.3 million** in Revenue

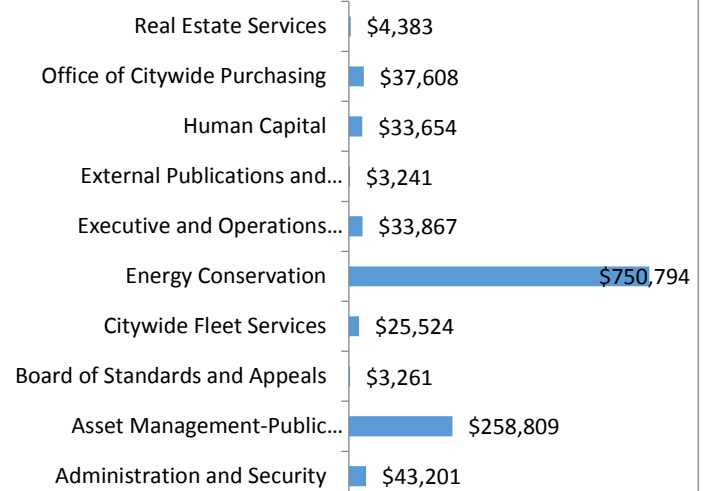
### Executive Budget Changes

- **New Needs** total \$16.6 million in Fiscal 2019, including:
  - \$14 million for Non-Public School Security Guards; and
  - \$926,958 in intracity funding for new schools maintenance and operations.
- **Other Adjustments** increase DCAS' budget by \$26.5 million in Fiscal 2018 and \$26.8 million in Fiscal 2019.
- **Citywide Savings** total \$9.6 million in Fiscal 2018 and \$110,000 in Fiscal 2019 as a result of OTPS Savings, a Re-estimate of the Non-Public School Security Program, and one-time Vacancy Reductions.

### FY19-22 Executive Capital Budget



### 2019 Executive Budget by Program Area (\$ thousands)



### Council's 2019 Budget Response

#### Partially Included in the Executive Budget

- **Expand DCAS' Demand Response Program.** The Council called for \$35 million in savings from the expansion of the Demand Response Program. In the Executive Plan, \$543,000 in savings were included for Fiscal 2019, rising to \$4.7 million in Fiscal 2022

#### Not Included in the Executive Budget

- **Accelerate the City's Solar Energy Goals.** The Council called for an additional \$789 million in capital funding be directed towards preparing City buildings' rooftops for the installation of solar panels. This funding was not included in the Executive Plan.

### Executive Capital Budget: Fiscal 2019 – Fiscal 2022

- Capital Budget Fiscal 2019-2022: \$2.8 billion
- \$2.1 billion in Fiscal 2018 available appropriations
- \$4.7 billion in commitments over Fiscal 2018-2022
- 1,006 Project ID's
- 222 Budget Lines

## Department of Citywide Administrative Services Overview

This report presents a review of the Department of Citywide Administrative Services' Fiscal 2019 Executive Budget. The section below presents an overview of the Department's budget and how it has changed during the course of Fiscal 2018, followed by a review of the significant budget actions introduced in the Fiscal 2019 Executive Budget. Major issues related to the Department's budget are then discussed. Analysis and highlights of DCAS' Capital Strategy and Fiscal 2018 - 2022 Plan follows the discussion of the expense budget. Appendix 1 reports the changes made to the Fiscal 2018 and Fiscal 2019 Budgets since Adoption of the Fiscal 2018 Budget. For additional information on the Department's budget and its various programs, please refer to the Fiscal 2019 Preliminary Budget Report for DCAS at: <https://council.nyc.gov/budget/wp-content/uploads/sites/54/2018/03/FY19-Department-of-Citywide-Administrative-Services.pdf>

Below is a summary of key funding changes by program area and source when comparing DCAS' Fiscal 2019 Executive Budget to its Fiscal 2018 Adopted Budget.

<b>DCAS Expense Budget</b>						
<i>Dollars in Thousands</i>	FY16	FY17	FY18	Executive Plan		**Difference
	Actual	Actual	Adopted	2018	2019	2018 - 2019
Personal Services	\$171,131	\$183,277	\$192,196	\$196,820	\$197,249	\$5,053
Other Than Personal Services	946,647	982,589	996,982	1,065,182	997,091	109
<b>TOTAL</b>	<b>\$1,117,778</b>	<b>\$1,165,866</b>	<b>\$1,189,178</b>	<b>\$1,262,001</b>	<b>\$1,194,340</b>	<b>\$5,162</b>
<b>Budget by Program Area</b>						
Administration and Security	\$25,430	\$42,416	\$48,176	\$41,812	\$43,201	(\$4,975)
Asset Management-Public Facilities	901,030	253,892	249,478	262,198	258,809	9,331
Board of Standards and Appeals	2,379	2,518	3,373	3,550	3,261	(112)
Citywide Fleet Services	46,071	47,988	19,209	51,303	25,524	6,315
Energy Conservation	43,456	720,786	762,107	781,837	750,794	(11,313)
Executive and Operations Support	29,577	27,750	30,900	33,789	33,867	2,968
External Publications and Retail Operations	2,562	2,397	2,613	3,201	3,241	627
Human Capital	26,997	28,398	36,346	40,331	33,654	(2,693)
Office of Citywide Purchasing	40,275	39,721	36,976	43,981	37,608	632
Real Estate Services	0	0	0	0	4,383	4,383
<b>TOTAL</b>	<b>\$1,117,778</b>	<b>\$1,165,866</b>	<b>\$1,189,178</b>	<b>\$1,262,001</b>	<b>\$1,194,340</b>	<b>\$5,162</b>
<b>Funding</b>						
City Funds			\$325,003	\$331,367	\$303,196	(\$21,807)
Other Categorical			82,066	87,360	87,739	5,673
Capital- IFA			1,395	1,595	1,595	200
State			54,971	59,078	55,363	392
Federal - Community Development			1,598	1,598	1,598	0
Federal - Other			2,120	2,587	2,120	0
Intra City			722,024	778,416	742,728	20,704
<b>TOTAL</b>	<b>\$1,117,778</b>	<b>\$1,165,866</b>	<b>\$1,189,178</b>	<b>\$1,262,001</b>	<b>\$1,194,340</b>	<b>\$5,162</b>
<b>Headcount</b>						
Full-Time Positions	2,119	2,210	2,419	2,466	2,454	35
Full-Time Equivalent Positions	60	134	295	289	250	(45)
<b>TOTAL</b>	<b>2,179</b>	<b>2,344</b>	<b>2,714</b>	<b>2,755</b>	<b>2,704</b>	<b>(10)</b>

\*\*The difference of Fiscal 2017 Adopted Budget compared to Fiscal 2018 Executive Budget.

The Department of Citywide Administrative Services' Fiscal 2019 Executive Budget totals \$1.2 billion, including \$197.2 million in Personal Services (PS) funding to support 2,454 full-time positions and 250 full-time equivalent positions. A total of \$725.3 million of DCAS' budget is

allocated for the Citywide Heat, Light and Power bill. This is the City's utility bill, which DCAS pays for other City agencies and is discussed in more detail in the section "Citywide Heat, Light, and Power" in this report. Approximately 62 percent of DCAS' budget is funded through Intra-city transfers, which finance the majority of the Citywide Heat, Light and Power bill, DCAS' procurement of goods and services for other agencies, and other services provided to other city agencies. Approximately 25 percent of DCAS' budget is City tax-levy funding, with the majority of remaining funding coming from State and Other Categorical sources. DCAS' budget is subdivided into 20 Units of Appropriation (U/As), a Personal Services and Other Than Personal Services (OTPS) U/A for each of the Department's 10 program areas.<sup>1</sup> This includes two additional U/As new in the Executive Plan for the newly created Real Estate Services program area.

The Department of Citywide Administrative Services' Fiscal 2019 Budget has grown by \$43.2 million since the Fiscal 2019 Preliminary Plan. Of this increase, \$16.6 million is a result of new needs, most notably an additional \$14 million to finance the Non-Public School Security Guards Program through Fiscal 2019. While this program was funded in Fiscal 2018 and is mandated by local law, it was only included in the Fiscal 2019 Budget in the Executive Plan. Other Adjustments in the Executive Plan expanded DCAS' Fiscal 2019 Budget by an additional \$26.7 million, of which a \$10.5 million increase to the Citywide Heat, Light and Power bill, \$10 million in lease adjustments, and a rollover of \$8.9 million in unspent Fiscal 2018 funds make up the bulk of this increase. DCAS' Fiscal 2019 Executive Citywide Savings Program included savings of \$9.6 million in Fiscal 2018 from general OTPS savings and a downward re-estimate of the costs of the Non-Public School Security Guards program, yet only included \$110,000 in savings in Fiscal 2019 as a result of a one-time reduction in the Agency's headcount.

Since the Fiscal 2019 Preliminary Plan, DCAS' Fiscal 2019-2022 Capital Budget and Fiscal 2018-2022 Capital Commitment Plan have grown by \$157.5 million and \$149.2 million, respectively. In addition, in line with the Council's recommendations and the City Capital Commitment Plan as a whole, planned commitments have shifted towards the outyears to more accurately reflect the timing of DCAS' expected capital commitments.

## New in the Executive Budget

### New Needs

The Department of Citywide Administrative Services' Fiscal 2019 Executive Plan introduces new needs of \$16.6 million in Fiscal 2019.

- **Non-Public School Security Guards Program.** The Fiscal 2019 Executive Plan adds \$14.0 million to DCAS' Fiscal 2019 Budget for the Non-Public School Security Guards reimbursement program. This program was funded at \$19.5 million in Fiscal 2018, but funding has been lowered for Fiscal 2019 following DCAS' re-estimate of program participation rates.
- **IT Security.** The Fiscal 2019 Executive Plan adds \$250,000 and two new positions for Fiscal 2019 and in the outyears for improving DCAS' cyber security. The funding will

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<sup>1</sup> Units of Appropriation are the subdivisions of the City Expense Budget that the City Council votes upon.

support the hiring of a Chief Information Security Officer and Senior Security Analyst and associated OTPS needs for the purpose of complying with NYC Cyber Command security mandates.

- **Space Management Staffing.** Additional funding of \$334,394 and three new budgeted positions have been added to DCAS' budget for its Space Management Program in Fiscal 2019 and in the outyears.
- **Campaign Finance Board Fiscal 2019.** Projected lease expenses for the Campaign Finance Board, which DCAS pays, are reduced by \$200,000 in Fiscal 2019 due to reductions in HVAC (heating, ventilation, and air conditioning) usage. In addition, the Campaign Finance Board's vehicle maintenance budget has been reduced by \$4,000 for Fiscal 2019.
- **Sexual Harrassment Training and Auditing.** An additional \$755,000 and three new positions were added to DCAS' budget for Fiscal 2019 and in the outyears to assist in the implementation of the new Citywide Sexual Harrassment Policy, which involves the deployment of an eLearning module to individual employees, the review and approval of existing sexual harassment training for agencies with programs already in place, and instructor-led delivery of approved training to City employees.
- **Increase to DCAS Intra-City Training.** An additional \$13,000 was added to DCAS' budget in Fiscal 2019 for the Human Capital Division's learning and development training for employees of other agencies.
- **Energy Engineers.** The Fiscal 2019 Executive Plan adds \$270,000 and three new budgeted engineering positions in Fiscal 2019 and in the outyears for the implementation of DCAS' efforts to reduce the City's buildings' greenhouse gas emissions by 35 percent by 2025 relative to 2005.
- **Heat, Light and Power for New Schools.** The Fiscal 2019 Executive Plan adds an additional \$927,000 to DCAS' budget in Fiscal 2019 and the outyears to finance utilities payments at newly constructed and expanded Department of Education facilities.
- **Personal Services Reimbursement.** DCAS' Asset Management Division's Fiscal 2019 Budget was reduced by \$10,000 as part of an intra-city personal services reimbursement.
- **WEX Gas.** An additional \$35,000 was added to DCAS' Fiscal 2019 Budget for the WEX Gas card program, which agencies use to fill up City vehicles with gasoline.

### Other Adjustments

The Fiscal 2019 Executive Plan includes net Other Adjustments of \$26.5 million in Fiscal 2018 and \$26.8 million in Fiscal 2019, including the following.

- **Citywide Heat, Light and Power.** In addition to the \$927,000 increase in budgeted Department of Education Heat, Light and Power expenses in Fiscal 2019 discussed in the New Needs section above, the Fiscal 2019 Executive Plan raises the Citywide Heat, Light and Power Budget by \$19.8 million in Fiscal 2018 and \$10.5 million in Fiscal 2019. The growth to the Heat, Light and Power Budget of \$19.8 million in Fiscal 2018 takes into account rising energy rates and other costs of over \$40 million that were partially offset by reduced energy usage. The growth to the Fiscal 2019 Heat, Light and Power Budget takes into account higher rates and the expansion of facility space that requires heating

and electricity, also partially offset by anticipated energy efficiency gains in existing City space.

- **Lease Adjustment.** The Fiscal 2019 Executive Plan includes additional funding of \$10 million in Fiscal 2019 and \$9.2 million in Fiscal 2020 and the outyears to cover new and/or expanded leases at Brooklyn Renaissance, 255 Greenwich Street, and 22 Cortlandt Street.
- **Fiscal Year Rollover.** The Fiscal 2019 Executive Plan includes a fiscal year rollover of \$8.9 million in earmarked funding for specific ongoing projects from Fiscal 2018 to Fiscal 2019 for operations in the Division of Citywide Fleet Services, the Asset Management Division, the Real Estate Services Division, and the Executive and Operations Support Division.
- **Building Maintenance Services Transfer.** In the Fiscal 2019 Executive Plan, \$7 million is transferred from the Department of Information Technology and Telecommunications to DCAS in Fiscal 2019 and in the outyears for the maintenance and operation of the Public Safety Answering Center (PSAC) II facility.
- **Citywide Space Management Savings Projection.** The Fiscal 2019 Executive Plan reduces DCAS' budget by \$7 million in Fiscal 2019. This is a budgetary placeholder for anticipated savings of \$7 million in Fiscal 2019 across multiple agencies. As these savings are realized, this placeholder will be backfilled and allocated to those agencies that have achieved space management savings.
- **Reverse Auctions – Recognition of Projected Savings.** Additional funding of \$1.7 million in Fiscal 2018 and a budget reduction of \$5 million in Fiscal 2019 were included in DCAS' budget from the Reverse Auctions Citywide Savings initiative. This initiative, introduced in the Fiscal 2018 Preliminary Citywide Savings Program, aims to generate savings by allowing vendors to enter an auction process to bid for City procurement contracts and bulk sales. This budget reduction represents a recognition of previously projected savings into DCAS' budget.
- **Recognition of Other Citywide Savings Projections.** The Fiscal 2019 Executive Plan introduces budget reductions of \$1.1 million in DCAS' Fiscal 2019 Budget from the recognition of various citywide savings initiatives that are not included in DCAS' Citywide Savings portfolio. These reductions represent savings that were projected in the overall Citywide Savings Program, and are now being partially recognized in DCAS' budget, alongside recognitions in other agencies' budgets. Reductions in DCAS' Fiscal 2019 Budget include fleet fuel savings from the increased use of electric vehicles, reduced overtime outlays from increased enforcement of overtime caps, the Energy Load Management Citywide Initiative, more streamlined printing contracts citywide, and DoITT's work in reducing the costs of citywide phone plans.

### Citywide Savings

DCAS claimed Citywide Savings of \$9.6 million in Fiscal 2018 and \$110,000 in Fiscal 2019 in the Fiscal 2019 Executive Plan. They include the following.

- **Non-Public School Security Program Re-Estimate.** DCAS claimed savings of \$6.6 million in Fiscal 2018 due to lower than estimated security guard service costs for the non-public school security guards reimbursement program.
- **OTPS Savings.** Savings of \$3 million were recognized in Fiscal 2018 from a general re-estimate of other than personal services expenses.

- **Vacancy Reductions.** The Fiscal 2019 Executive Budget Citywide Savings Program includes a reduction of 24 budgeted DCAS positions for Fiscal 2019. This one-time headcount reduction is associated with one-time PS savings of \$2 million in Fiscal 2019 that were recognized in the Fiscal 2019 Preliminary Budget Plan. In addition, in the Fiscal 2019 Executive Plan, DCAS recognized additional PS savings of \$110,000 in Fiscal 2019 from the extension of this one-time headcount reduction to two additional positions at the Board of Standards and Appeals.

### Other

The Fiscal 2019 Executive Plan includes the addition of a new Real Estate Services program area, which was separated from the Asset Management- Public Facilities program area.

## Budget Issues

### Fiscal 2019 Preliminary Budget Response

The Council's Preliminary Budget Response called for two items that would affect DCAS' budget.

- **Accelerate the City's Solar Energy Goals.** In the Preliminary Budget Response, the Council called upon the Administration to allocate an additional \$789 million to DCAS' Energy Efficiency Capital Budget to prepare non-solar ready rooftops for solar panel installation in order to more quickly meet the City's goal of installing 100 megawatts of solar energy capacity by 2025. This request was not included in the Executive Plan.
- **Expand the Department for Citywide Administrative Services' (DCAS) Demand Response Program.** In the Preliminary Budget Response, the Council called upon the Department of Citywide Administrative Services to significantly expand its Demand Response Program, in which DCAS works with other City Agencies to lower their energy usage during periods of peak demand.

The Council urged DCAS to find savings of \$35 million in the Citywide Heat, Light and Power Budget through the expansion of this program. While savings of this magnitude were not included in the Fiscal 2019 Executive Plan, a new DCAS-managed Energy Load Management Citywide Savings Initiative was included in the Plan that aims to achieve savings of \$553,000 in Fiscal 2019 rising to \$4.7 million in Fiscal 2022 through the implementation of better day-to-day energy management practices across City agencies.

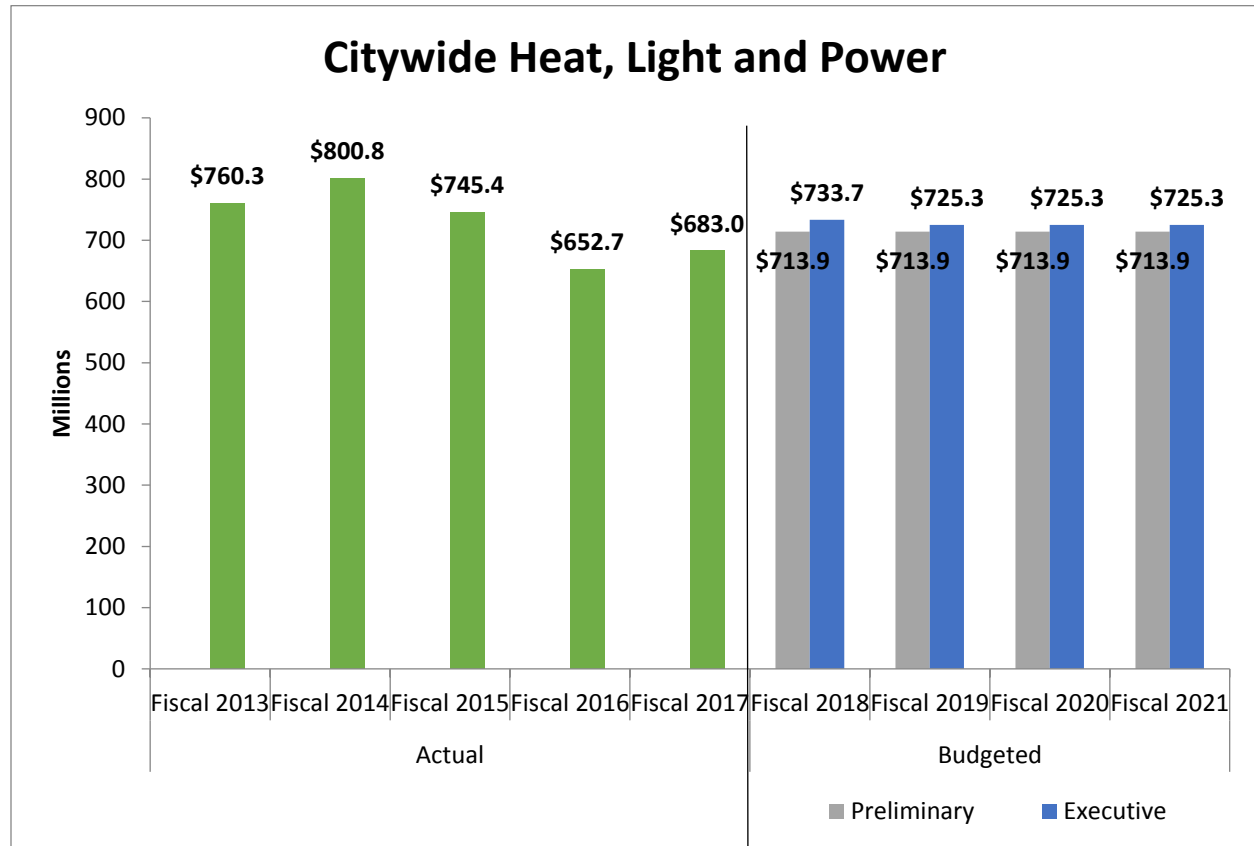
### Citywide Heat, Light, and Power

Budgeted at \$725.3 million in Fiscal 2019, the Citywide Heat, Light and Power Budget makes up 60.7 percent of DCAS' Fiscal 2019 Executive Budget. HLP expenditures represent all City Agencies' (and some non-City Agencies') spending on electricity, natural gas heating, and steam heating. DCAS pays the collective City HLP bill, and is compensated primarily through Intra-city transfers from these agencies. DCAS also pays for the Health and Hospitals Corporation's HLP expenses, although these transfers from H+H are considered other categorical funds, as H+H is technically not a City Agency. City funding of the HLP bill primarily represents DCAS' paying of its own heat, light and power expenses.

Since the Fiscal 2019 Preliminary Plan, the Citywide Heat, Light and Power budget has grown by \$19.8 million in Fiscal 2018 and \$11.4 million in Fiscal 2019. A total of \$927,000 of this \$11.4



million increase in budgeted Heat, Light and Power payments for Fiscal 2019 are due to additional utilities bills that will have to be paid for new and expanded Department of Education properties. The remaining increase in budgeted Heat, Light and Power budgeted expenditures for Fiscal 2018 and Fiscal 2019 represents increased energy rates and additional growth in the amount of City space that requires heating and electricity, partially offset by improved energy efficiency in existing City properties.



**Miscellaneous Revenue**

Projected miscellaneous revenue grew by \$4.8 million in Fiscal 2018 and by \$5 million in Fiscal 2019 in the Fiscal 2019 Executive Plan. Of this increase, projected revenue from the sale of automobile, equipment and other equipment grew by \$1 million in Fiscal 2018 and by \$4 million in Fiscal 2019 to projected totals of \$11.9 million in both fiscal years. Projected revenue generation from procurement card rebates grew by \$1 million in Fiscal 2018 and Fiscal 2019 to projected totals of \$1.1 million in Fiscal 2018 and \$2.1 million in Fiscal 2019. Projected commercial rent revenue rose by \$3 million in Fiscal 2018 to \$46 million, while Fiscal 2018 projected revenue from third party gas and electric fees fell by \$180,000.

**Contracts**

DCAS’ Fiscal 2019 Contract Budget has grown by \$28.9 million in the Fiscal 2019 Executive Plan, from \$57 million to \$85.8 million. Almost half of this growth comes from the inclusion of \$14 million in funding for the Non-Public School Security Guards program, which was not yet funded for Fiscal 2019. Another \$7 million of this growth comes from the transfer of the responsibility of managing and maintaining the Public Safety Answering Center (PSAC) II facility from the



Department of Information Technology and Telecommunications. Much of the rest of the increase is a result of fiscal year rollovers from Fiscal 2018.

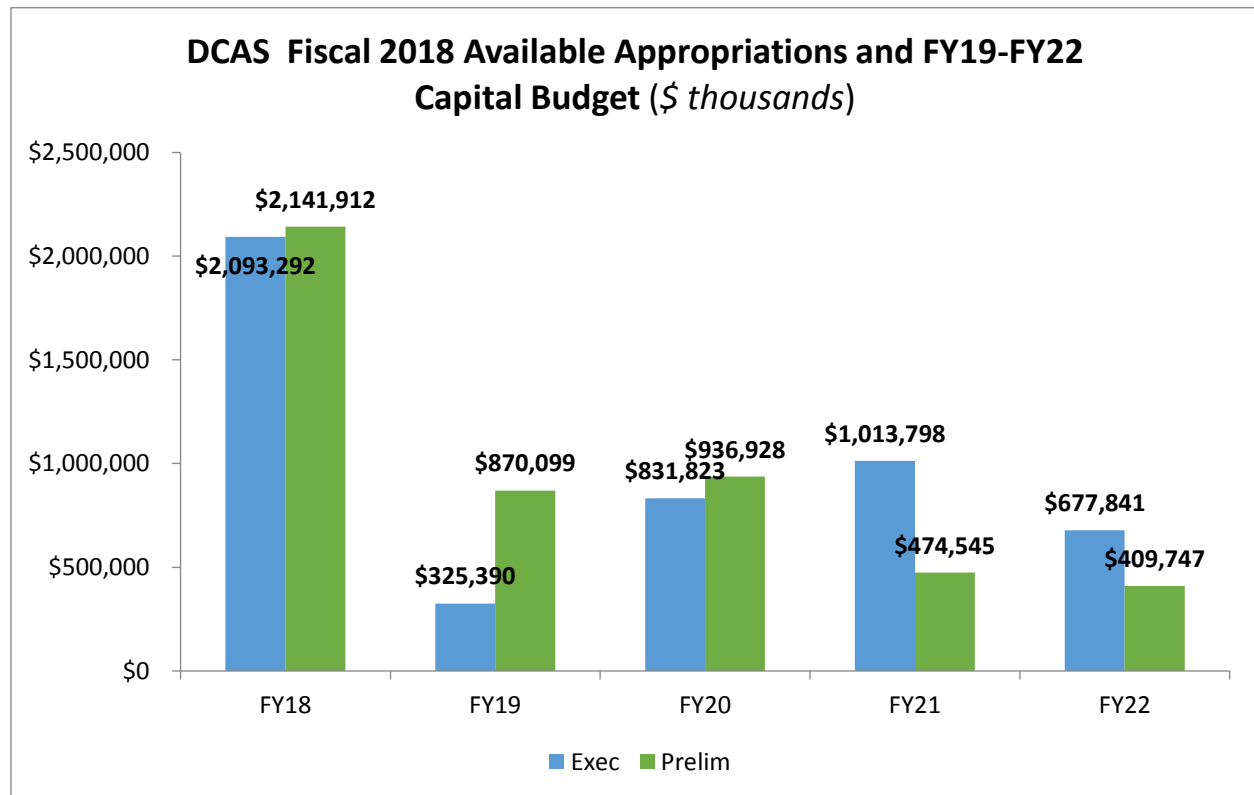
While DCAS’ Fiscal 2019 Contract Budget has grown, the number of budgeted contracts has declined by 28 contracts from 156 to 128. Of this decrease, 24 are General Maintenance and Repair Contracts that are no longer funded in Fiscal 2019.

## Capital Program

### Fiscal 2019 Executive Capital Budget for Fiscal 2019-2022

The Department of Citywide Administrative Services’ Fiscal 2019 Executive Capital Budget includes \$2.8 billion in Fiscal 2019-2022, of which \$325.4 million is allocated for Fiscal 2019.<sup>2</sup> This represents approximately 5.8 percent of the City’s total \$49.4 billion Capital Budget for 2019-2022. Available appropriations for Fiscal 2018 total \$2.1 billion. This includes \$1.6 billion in reauthorized prior appropriations and \$459.6 million in authorized appropriations, less actual commitments of \$71.2 million in the current fiscal year.

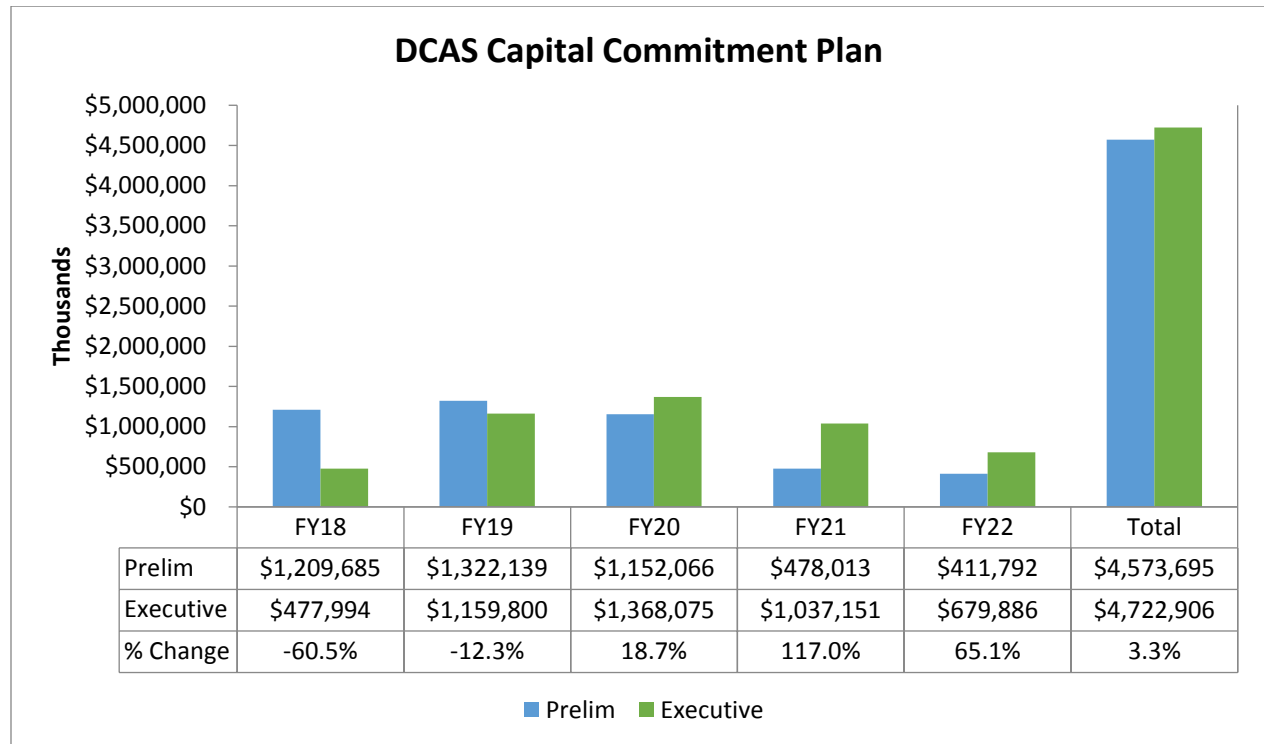
Available appropriations for Fiscal 2018 have fallen between the Preliminary and Executive Plans as actual commitments have grown over the course of the fiscal year. While the Fiscal 2019-2022 Capital Budget grew by \$157.5 million between the Preliminary and Executive Plans, budgeted funding has shifted more heavily towards the outyears, in line with the City Council’s recommendations in the Preliminary Budget Response.



<sup>2</sup> The Capital Budget provides the required appropriations for Fiscal 2019 and planned appropriations for the subsequent three-year capital program. Appropriations represent the legal authority to spend capital dollars and are what the Council votes on at budget adoption.

**Fiscal 2019 Capital Commitment Plan for Fiscal 2018-2022**

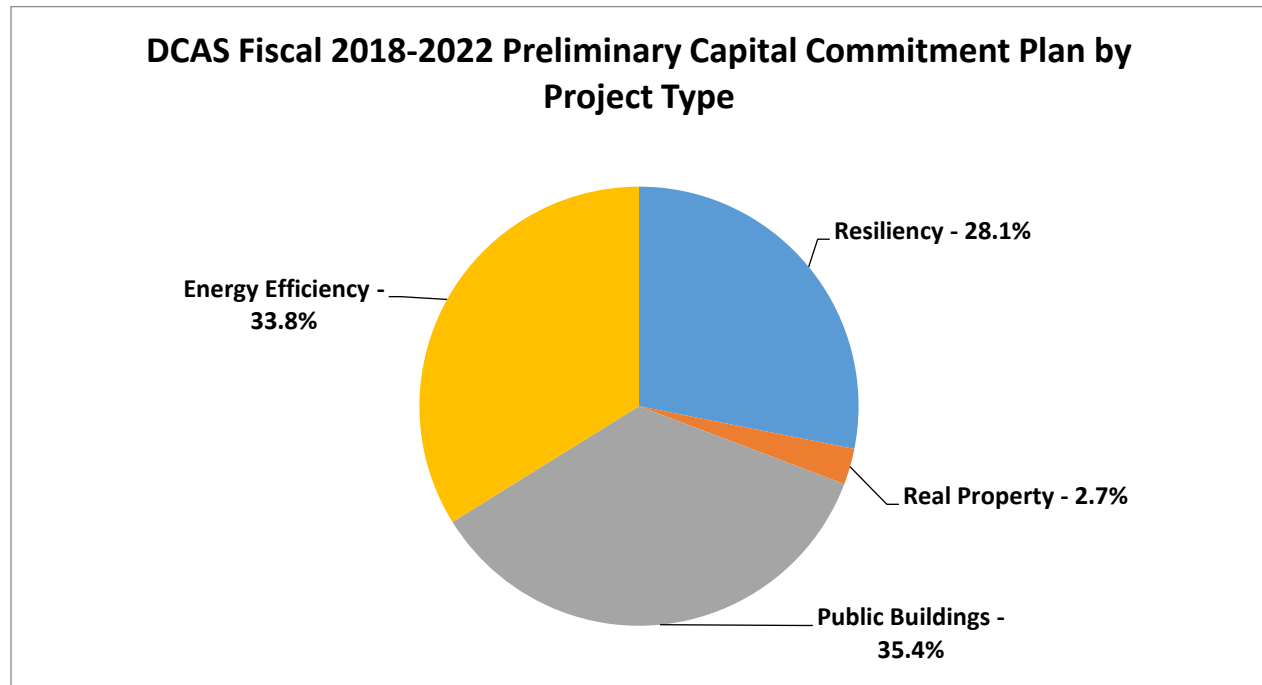
The Department’s Executive Commitment Plan includes \$4.7 billion for Fiscal 2018-2022. This represents 5.8 percent of the City’s total \$82 billion Executive Commitment Plan. The Department’s Capital Commitment Plan is significantly larger than the Capital Budget because the Capital Budget does not include the current appropriations for Fiscal 2018, or the amount of funding that may be reappropriated or rolled into the Fiscal 2019 Adopted Budget. DCAS’ Capital Commitment Plan has grown by \$149.2 million since the Fiscal 2019 Preliminary Capital Commitment Plan.



**Capital Budget Structure**

The Department of Citywide Administrative Services’ Capital Commitment Plan contains a total of 222 budget lines and 1,006 individual projects. The Commitment Plan is subdivided into the following project types: Energy Efficiency, Public Buildings, Resiliency and Real Property. The following figures highlight DCAS’ Preliminary Capital Commitment Plan broken out between these project types, both in terms of budget line and project ID distribution, as well as in terms of their respective share of DCAS’ planned capital commitments.

Capital Project Type	Budget Lines	Project ID's
Energy Efficiency	1	253
Public Buildings	216	685
Resiliency	2	49
Real Property	3	19
<b>Total</b>	<b>222</b>	<b>1,006</b>



### Energy Efficiency

The Energy Efficiency Capital Program finances energy efficiency and sustainability projects. These projects are being spearheaded under the One City, Built to Last initiative, which aims to reduce greenhouse gas emissions largely through quick, targeted investments in building retrofits and energy efficiency measures across all of the City's agencies. As a result, the majority of this funding resides in lump sum project lines and funding is transferred from these lines as needs are identified.

The Energy Efficiency Fiscal 2019 Executive Capital Budget includes \$1.3 billion in Fiscal 2019-2022, none of which is allocated for Fiscal 2019. This is because appropriations for projects in Fiscal 2019 will likely be funded by unallocated appropriations rolled over from Fiscal 2018. Overall appropriations have remained essentially unchanged since the Preliminary Plan.

The Department's Executive Commitment Plan includes \$1.6 billion for Fiscal 2018-2022, of which \$80.7 million is allocated for Fiscal 2018. There has been no change in the overall size of planned commitments since the Preliminary Plan. However, commitments have been shifted from lump sum lines to relatively small tangible projects. The following represents a small sample.

- **Brooklyn Children's Museum.** An additional \$2.1 million was included in Fiscal 2019 to improve the energy efficiency of the Brooklyn Children's Museum.
- **Bellevue Men's Shelter.** Planned commitments of \$285,000 was shifted from Fiscal 2018 to Fiscal 2019 and an additional \$547,000 in new planned commitments for Fiscal 2019 were included to carry out energy efficiency upgrades at the Bellevue Men's Shelter.
- **St. George Library Center.** A total of \$300,000 in new planned commitments were added for the installation of window upgrades at the St. George Library Center in Fiscal 2019.

In the Preliminary Budget Reponse, the Council called upon the Administration to allocate an additional \$789 million to DCAS' Energy Efficiency Capital Budget to prepare non-solar ready rooftops for solar panel installation in order to more quickly meet the City's goal of installing 100 megawatts of solar energy capacity by 2025. This request was not included in the Executive Plan.

### Public Buildings

Public Buildings Capital Program includes projects to renovate leased space, the renovation or purchase of new real property, and in the case of City Council and Borough President projects, the renovation of community centers, educational facilities, and other capital investment in publicly or non-profit owned facilities.

The Public Buildings Fiscal 2019 Executive Capital Budget includes \$952.8 million in Fiscal 2019-2022, of which \$265.2 million is allocated for Fiscal 2019. Overall appropriations in the Capital Budget have grown by \$96.4 million since the Preliminary Plan.

The Department's Executive Commitment Plan includes \$1.7 billion for Fiscal 2018-2022, of which \$336.6 million is allocated for Fiscal 2018. Overall planned capital commitments have grown by \$87.9 million since the Preliminary Plan. Specific changes in the capital commitment plan since the Preliminary Plan include the following.

- **100 Gold Street.** Additional capital commitments of \$39.7 million for infrastructure investments at 100 Gold Street, including IT infrastructure for the Mayor's Office of Contract Services and upgrading the building's fire alarm system. Of these planned commitments, \$622,000 are allocated for Fiscal 2018, \$24.9 million for Fiscal 2019 and \$14.9 million for Fiscal 2020.
- **DoRIS Warehouse.** Additional capital commitments of \$28.3 million for DoRIS to relocate warehousing space in Brooklyn were included.
- **125 Worth Street.** Additional capital commitments of \$13.1 million for the fire alarm system and sprinklers for 125 Worth Street were included. Funding for this project grows from \$35.7 million to \$48.8 million and much of the work is shifted to later in the commitment plan.

### Resiliency

The Resiliency Capital Program is responsible for funding infrastructure that protects the City's coastline from natural disasters, such as Superstorm Sandy. The Resiliency Fiscal 2019 Executive Capital Budget includes \$555.9 million in Fiscal 2019-2022, of which \$60.2 million is allocated for Fiscal 2019. Overall appropriations in the Capital Budget have grown by \$61.3 million since the Preliminary Plan.

The Department's Executive Commitment Plan includes \$1.3 billion for Fiscal 2018-2022, of which \$47.4 million is allocated for Fiscal 2018. Overall planned capital commitments have grown by \$61.3 million since the Preliminary Plan. Specific changes in the capital commitment plan since the Preliminary Plan include the following.

- **East River Esplanade.** Additional capital commitments of \$4.5 million in Fiscal 2018 and \$40.6 million in Fiscal 2019 were added to implement phase three of the East River

Esplanade, which extends from the Battery Maritime Building in the South to Montgomery Street in the North.

- **Marine Transfer Station at Hamilton Avenue.** Planned commitments of \$6.2 million in Fiscal 2019 were included for the Marine Transfer Station at Hamilton Avenue in Brooklyn.
- **Tottenville Shoreline Protection.** Planned commitments of \$4.8 million in Fiscal 2021 were included for projects to protect the shoreline of the Tottenville neighborhood on Staten Island.

### Real Property

The Real Property Capital Program funds pier and bulkhead construction and other related waterfront infrastructure projects. The Real Property Fiscal 2019 Executive Capital Budget includes \$88.5 million in Fiscal 2019-2022, of which none are allocated for Fiscal 2019 or Fiscal 2020. This is because appropriations for projects in Fiscal 2019 will likely be funded by unallocated appropriations rolled over from Fiscal 2018. Overall appropriations in the Capital Budget have remained essentially unchanged since the Preliminary Plan.

The Department's Executive Commitment Plan includes \$125.4 million for Fiscal 2018-2022, of which \$13.3 million is allocated for Fiscal 2018. There has been no change in the overall size of planned commitments since the Preliminary Plan. There are no significant changes in the structure or funding schedule of projects in the Commitment Plan.

## Appendix 1: Fiscal 2019 Budget Actions since Fiscal 2018 Adoption

<i>Dollars in Thousands</i>	FY18			FY19		
	City	Non-City	Total	City	Non-City	Total
<b>DCAS Budget as of the FY18 Adopted Budget</b>	<b>\$325,003</b>	<b>\$864,174</b>	<b>\$1,189,178</b>	<b>\$274,190</b>	<b>\$863,263</b>	<b>\$1,137,453</b>
<b>New Needs - November and Preliminary Plans</b>						
Administrative and Operational Resources	\$1,552	\$0	\$1,552	\$2,746	\$0	\$2,746
Capitally Ineligible Items	3,528	0	3,528	1,444	0	1,444
IT Resources	2,393	0	2,393	1,056	0	1,056
Life Safety Measures	3,381	0	3,381	0	0	0
Staten Island Computer-Based Testing and Applications Center	976	0	976	1,387	0	1,387
Basement Apartments Program	0	0	0	68	0	68
BSA Staffing and Resources	90	0	90	95	0	95
Computerized Maintenance Management System (CMMS)	175	0	175	350	0	350
Business Analysis Team						
Lease Auditor	0	0	0	70	0	70
Life Safety Measures	2,007	0	2,007	915	0	915
Management Auditors for Non-Public School Security Guard Reimbursement Program	60	0	60	120	0	120
Provisional Reduction Program	2,939	0	2,939	480	0	480
Space Management	350	0	350	0	0	0
<b>Subtotal, New Needs</b>	<b>\$17,451</b>	<b>\$0</b>	<b>\$17,451</b>	<b>\$8,731</b>	<b>\$0</b>	<b>\$8,731</b>
<b>Other Adjustments - November and Preliminary Plans</b>						
Genuine Auto Parts/NAPA	\$0	\$13,404	\$13,404	\$0	\$7,000	\$7,000
Fordham Library Renovations	1,740	0	1,740	0	0	0
Fleet - Vehicle Maintenance - November Plan	0	1,838	1,838	0	42	42
WEX Gas Card Program	0	1,707	1,707	0	70	70
Transfer for Lighting Upgrades	(443)	0	(443)	0	0	0
Lease Savings	0	(202)	(202)	0	0	0
Asset Management I/C Chargeback - November Plan	0	1,622	1,622	0	0	0
State Funded Court Cleaning	0	900	900	0	0	0
Unified Court Tenant Work Increase	0	1,227	1,227	0	0	0
Demand Response Program Rollover	0	740	740	0	0	0
Other Asset Management - November Plan	0	202	202	0	0	0
Office of Citywide Purchasing Warehousing and Logistics - November Plan	0	1,070	1,070	0	(27)	(27)
Municipal On-Road Diesel Grant	0	191	191	0	0	0
Other Executive and Operations Support - November Plan	0	443	443	0	75	75
Other Human Capital Division - November	0	461	461	0	120	120
Other - November Plan	0	241	241	0	0	0
Collective Bargaining	115	165	280	194	276	470
Vehicle Parts - Preliminary Plan	0	7,463	7,463	0	0	0
Citywide Space Management	3,000	0	3,000	0	0	0
Office of Citywide Purchasing Warehousing and Logistics - Preliminary Plan	0	1,473	1,473	0	(11)	(11)
Citywide Training Center Other Categorical Revenue	0	350	350	0	0	0
Auto Salvage Auction Revenue	200	0	200	0	0	0
Fleet - Vehicle Maintenance - Preliminary Plan	0	529	529	0	0	0
OMB Citywide Lease Savings	0	(98)	(98)	0	0	0
Asset Management I/C Chargeback - Preliminary Plan	0	150	150	0	0	0
State Appellate Court	0	157	157	0	0	0
Other - Preliminary Plan		708	708	0	0	0
Other Training	6	0	6	0	0	0
City Service Corps (MOIA)	(53)	0	(53)	0	0	0
NYC Service Fellow	42	0	42	0	0	0
Transfer from HRA	66	0	66	66	0	66
<b>Subtotal, Other Adjustments</b>	<b>\$4,673</b>	<b>\$34,741</b>	<b>\$39,414</b>	<b>\$260</b>	<b>\$7,545</b>	<b>\$7,805</b>

<i>Dollars in Thousands</i>	FY18			FY19		
	City	Non-City	Total	City	Non-City	Total
<b>Citywide Savings - November and Preliminary Plans</b>						
330 Jay Street Operating Savings	(\$200)	\$0	(\$200)	\$0	\$0	\$0
Board of Standards and Appeals PS Savings	(75)	0	(75)	0	0	0
Incentive Payments for Electric Vehicles	(100)	0	(100)	(120)	0	(120)
NYSERDA Incentive Payments	(550)	0	(550)	(750)	0	(750)
PS Savings	0	0	0	(2,000)	0	(2,000)
<b>Subtotal, Citywide Savings</b>	<b>(\$925)</b>	<b>\$0</b>	<b>(\$925)</b>	<b>(\$2,870)</b>	<b>\$0</b>	<b>(\$2,870)</b>
<b>TOTAL, All Changes November and Preliminary Plans</b>	<b>\$21,198</b>	<b>\$34,742</b>	<b>\$55,940</b>	<b>\$6,122</b>	<b>\$7,545</b>	<b>\$13,667</b>
<b>DCAS Budget as of the FY19 Preliminary Budget</b>	<b>\$346,201</b>	<b>\$898,916</b>	<b>\$1,245,118</b>	<b>\$280,312</b>	<b>\$870,808</b>	<b>\$1,151,121</b>
<b>New Needs - Executive Plan</b>						
Non-Public School Security Guards Program	\$0	\$0	\$0	\$14,000	\$0	\$14,000
IT Security	0	0	0	450	0	450
Space Management Staffing	0	0	0	334	0	334
Campaign Finance Board Lease Budget	0	0	0	0	(204)	(204)
Training and Auditing	0	0	0	755	0	755
Increase to DCAS Intra-City Training	0	0	0	0	13	13
Energy Engineers	0	0	0	270	0	270
New Schools - Maintenance & Operations	0	0	0	0	927	927
Personal Services Reimbursement	0	0	0	0	(10)	(10)
WEX Gas	0	0	0	0	35	35
<b>Subtotal, New Needs</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,809</b>	<b>\$761</b>	<b>\$16,570</b>
<b>Other Adjustments - Executive Plan</b>						
Collective Bargaining, DC37	\$45	\$3	\$48	\$45	\$3	\$48
Fiscal Year Rollover	(8,857)	0	(8,857)	8,857	0	8,857
Heat, Light and Power	720	19,044	19,765	808	9,671	10,478
IFA Adjustment	0	198	198	0	198	198
Lease Adjustment	0	0	0	875	9,174	10,049
Building Maintenance Services Transfer	0	0	0	7,000	0	7,000
Real-time Vehicle Speed Tracking	0	0	0	1,360	0	1,360
Reverse Auctions	1,700	0	1,700	(5,000)	0	(5,000)
WEX Gas Card Program	0	1,887	1,887	0	1	1
Fleet - Vehicle Maintenance	0	863	863	0	114	114
Fleet - Vehicle Parts	0	2,875	2,875	0	0	0
NYSERDA Solar Incentive Payments	0	1,050	1,050	0	0	0
Other Incentive Payments for Energy Conservation Measures	(276)	0	(276)	(150)	0	(150)
Office of Citywide Purchasing Warehousing & Logistics	0	2,887	2,887	0	(4)	(4)
Demand Response Program	0	873	873	0	0	0
Energy Load Management Staffing	0	0	0	207	0	207
Division of Human Capital - Learning and Development	0	526	526	0	1	1
Fleet Vehicle Auction	189	0	189	755	0	755
Heating Fuel Adjustment	59	0	59	358	0	358
Annuity Payments	858	0	858	0	0	0
Other Fleet Services	5	333	338	36	0	36
Storehouse Overtime Reimbursement -Board of Elections	0	33	33	0	0	0
Immigration Plan	327	0	327	79	0	79
Intra-City Security Reimbursement	0	57	57	0	0	0
Family Justice Center Security	0	0	0	0	317	317
Urban Fellows Program	0	70	70	0	0	0
State Funded Court Cleaning	0	598	598	0	0	0
Film Shoot Reimbursements	0	143	143	0	0	0
State Funding for Appellate Court Maintenance	0	0	0	0	106	106
Other Intra-City Asset Management Reimbursements	0	234	234	0	0	0
Other Miscellaneous	0	45	45	0	32	32
Citywide Space Management	0	0	0	(7000)	0	(7,000)
Citywide Savings - Agency Phone Plan	0	0	0	(23)	0	(23)
Citywide Savings - Electric Vehicles	0	0	0	(65)	(36)	(101)



<i>Dollars in Thousands</i>	FY18			FY19		
	City	Non-City	Total	City	Non-City	Total
Citywide Savings- Enterprise Print Management	\$0	\$0	\$0	(\$41)	\$0	(\$41)
Citywide Savings- Load Management	0	0	0	(760)	0	(760)
Citywide Savings- Overtime Waivers	(4)	0	(4)	(17)	0	(17)
Citywide Savings- Procurement Reform	0	0	0	(139)	0	(139)
<b>Subtotal, Other Adjustments</b>	<b>(\$5,234)</b>	<b>\$31,718</b>	<b>\$26,484</b>	<b>\$7,184</b>	<b>\$19,576</b>	<b>\$26,760</b>
<b>Citywide Savings - Executive Plan</b>						
OTPS Savings	(\$3,000)	\$0	(\$3,000)	\$0	\$0	\$0
Non-Public School Security Program Re-Estimate	(6,600)	0	(6,600)	0	0	0
Vacancy Reductions	0	0	0	(110)	0	(110)
<b>Subtotal, Citywide Savings</b>	<b>(\$9,600)</b>	<b>\$0</b>	<b>(\$9,600)</b>	<b>(\$110)</b>	<b>\$0</b>	<b>(\$110)</b>
<b>TOTAL, All Changes Executive Plan</b>	<b>(\$14,834)</b>	<b>\$31,718</b>	<b>\$16,884</b>	<b>\$22,883</b>	<b>\$20,337</b>	<b>\$43,220</b>
<b>DCAS Budget as of the Executive FY19 Budget</b>	<b>\$331,367</b>	<b>\$930,634</b>	<b>\$1,262,002</b>	<b>\$303,195</b>	<b>\$891,145</b>	<b>\$1,194,341</b>

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