



THE COUNCIL
OF
THE CITY OF NEW YORK

MANHATTAN DELEGATION

Dear Friend:

If you are seeking city funding this year (FY2009), you are invited to submit application materials to the Manhattan Delegation of the New York City Council.

As in past years, the Manhattan Delegation will receive expense and capital funding proposals from a large group of organizations. In order to accommodate the very large number of organizations expected to provide proposals for funding, each organization will be asked to provide materials to the Manhattan Delegation detailing their plans for City funding. **This spring, the Manhattan Delegation has elected to change the process slightly from previous years.**

In an effort to streamline the process, the Manhattan Delegation will *not* be holding hearings as it has in the past. The Delegation will review the proposals, and certain groups may be asked to present additional information before Members of the Delegation. **Please note: being asked to present additional information in no way indicates the groups which will ultimately receive funding. Similarly, not being asked to present additional information does not indicate in any way that a group will not be ultimately selected for Manhattan Delegation funding.**

We have enclosed several important documents for your review: (1) an expense funding request form; (2) a capital funding request form; and (3) Frequently Asked Questions about the budget process, and simple answers.

In order to request funding from the Delegation, please fax by March, 31, 2008, the appropriate request form(s) to the office of Council Member Gale A. Brewer at (212) 513-7717. Organizations will be able to submit their applications for Manhattan Delegation funding online via the New York City Council website at <http://www.council.nyc.gov/html/manhattandelelegation/apply.shtml>. Note that a group may make both a capital and an expense request. Please do not submit any additional pages or materials at this time.

If you have any questions about the application process contact Kunal Malhotra in the Office of Council Member Brewer at Kunal.Malhotra@council.nyc.gov / (212) 788-6975 or Sven Pamuk in the Office of Council Member Garodnick at Sven.Pamuk@gmail.com / (212) 818-0580.

And please do not hesitate to call on either of us at any time.

Sincerely,

Handwritten signature of Gale A. Brewer in black ink.

Gale A. Brewer
Manhattan Delegation Co-Chair

Handwritten signature of Daniel R. Garodnick in black ink.

Daniel R. Garodnick
Manhattan Delegation Co-Chair