

Fiscal 2016 Term and Condition

Department of Correction-Birth Certificates Requests

The Department of Correction (“DOC”) provided the attached report on October 15, 2015 as part of the below Fiscal 2016 term and condition. The term and condition requires DOC to provide quarterly reports to the Council detailing the number of inmates who have requested a copy of their certified birth certificate within two weeks prior to release from custody. The data provided shall be applicable to any person born in New York City and sentenced to ninety days or more in a New York City correctional facility who will serve, after sentencing, thirty days or more in a New York City correctional facility.

Department of Correction (072)

Unit of Appropriation [001] and [002] – PS

Unit of Appropriation [003] and [004] –OTPS

As a condition to the expenditure of funds appropriated to the unit of appropriation numbers 001, 002, 003, and 004, the Department shall provide quarterly reports to the Council detailing: 1) the number of inmates who have requested a copy of their certified birth certificate within two weeks prior to release from custody; 2) the number of certified birth certificates that were provided pursuant to such request; and 3) the number of requests made to the Department of Health and Mental Hygiene in accordance with such request.

Such information shall include: 1) the number of inmates who were denied a certified copy of their birth certificate; 2) the reason for such denial; and 3) the number of inmates who received a copy of their certified birth certificate prior to release.

The data provided shall be applicable to any person born in New York City and sentenced to ninety days or more in a New York City correctional facility who will serve, after sentencing, thirty days or more in a New York City correctional facility.

The quarterly reports shall be submitted as follows: the first report shall be submitted on or before October 15, 2015 and shall cover the period beginning July 1, 2015 and ending September 30, 2015. The second report shall be submitted on or before January 15, 2016 and shall cover the period beginning October 1, 2015 and ending December 31, 2015. The third report shall be submitted on or before April 15, 2016 and shall cover the period beginning January 1, 2016 and ending March 31, 2016. The fourth report shall be submitted on or before July 15, 2016 and shall cover the period beginning April 1, 2016 and ending June 30, 2016.

If you have any questions, please contact Steve Riester at SRiester@council.nyc.gov

**NYC Department of Correction
Quarterly Birth Certificate Report
July - September 2015**

The table below summarizes the number of Birth Certificate applications submitted by inmates born in NYC and sentenced to 90 days or more in DOC custody who served, after sentencing, at least 30 days in a DOC facility.

	Service Indicators	Volume
1	Number of inmates who have requested a copy of their certified birth certificate within two weeks prior to release from custody	18
2	Number of requests made to the Department of Health and Mental Hygiene in accordance with such request. ¹	11
3	Number of certified birth certificates that were provided pursuant to such request ²	7
4	Number of inmates who received a copy of their certified birth certificate prior to release. ³	7
5	Number of applications that were pending at the end of Quarter 1	4
6	Number of inmates who were denied a certified copy of their birth certificate	1
7	Reasons for such denial, as provided by DOHMH	
	Missing father's name, incorrect mother's maiden name	1

¹ The remaining 7 applications were sent back to inmates because they already received free Birth Certificates before or because their ID wasn't attached to the application. Inmates who didn't include an ID can resubmit the application. Inmates who previously received a certificate can reapply with a \$15 fee.

² This indicator includes 1 certificate that was pending at the end of the last quarter.

³ This indicator represents the number of certificates that were either placed in inmates' property or forwarded to contracted partners to be provided to inmates.