

DISTRICT OFFICE
32-33A JUNCTION BLVD.
EAST ELMHURST, NEW YORK 11369
TEL: (718) 651-1917
FAX: (718) 565-5937

CITY HALL OFFICE
250 BROADWAY, RM 1805
NEW YORK, NEW YORK 10007
TEL: (212) 788-6862
FAX: (212) 442-2725



THE COUNCIL
OF
THE CITY OF NEW YORK

JULISSA FERRERAS
COUNCIL MEMBER, 21ST DISTRICT, QUEENS

CHAIR
WOMEN'S ISSUES

COMMITTEES
CIVIL RIGHTS
CONSUMER AFFAIRS
ECONOMIC DEVELOPMENT
FINANCE
HEALTH
PARKS AND RECREATION

Date:

FY 14 BUDGET MEETING REQUEST FORM

Name of Organization:

Name of Requester and affiliation (if different from requesting organization):

Phone number:

Email Address:

Organization's Website:

NOTES/COMMENTS:

1. Is the funding being solicited
 Capital or **Expense**?
2. Has the group received funding from the
Member in the past? **YES** **NO**

Brief Description of Budget Request (no more than two to three sentences please):

PLEASE NOTE THE FOLLOWING:

1. In order for a group to obtain a budget meeting **this request form must completed**. We are in the process of scheduling meetings and our office will be reaching out to you shortly to schedule a meeting.
2. Please email this form requesting a budget meeting to Council Member Ferreras' Counsel, Annie Meredith at ameredith@council.nyc.gov.
3. Council Member Ferreras will not be present for any budget meetings this year. You will meet with Annie Meredith, her Counsel and/or Yoselin Genao, her Chief of Staff, who will thoroughly brief the Council Member on your budget request.

4. Please bring information regarding your organization's leadership structure, services provided, and any other information you feel would inform the Council Member about your work. Bringing printed materials is advisable. Please be prepared to discuss the work your organization does as it applies to the 21st Council District, including the specific number of residents served, if applicable. If you received funding from the Council Member for FY13, please be prepared to discuss how you have been using that money.
5. You will receive a detailed email with instructions on how to apply for Member item or Capital funding once Council Finance has notified Council Member Ferreras of the budget application timeline for FY14. If you have any questions, please contact Annie Meredith at ameredith@council.nyc.gov or 212-788-6862.