



**New York City Council**

Christine C. Quinn, Speaker

**Finance Division**

Preston Niblack, Director

Jeffrey Rodus, First Deputy Director

**Hearing on the Mayor's Fiscal Year 2012 Preliminary Budget &  
the Fiscal Year 2011 Preliminary Mayor's Management Report**

**Libraries**

March 24, 2011

**Committee on Cultural Affairs, Libraries and International  
Intergroup Relations**

Hon. James Van Bramer, Chair

**Joint with Select Committee on Libraries**

Hon. Vincent Gentile, Chair

Latonia McKinney, Deputy Director, Finance Division  
Shadawn Smith, Principal Legislative Financial Analyst

## Summary and Impact

Library services are provided through three independent systems: the Brooklyn Public Library (BPL), the New York Public Library (NYPL) and the Queens Borough Public Library (QBPL). These systems operate 209 local library branches throughout the City and four research library centers in Manhattan. The libraries offer free and open access to books, periodicals, electronic resources and non-print materials. Reference and career services, Internet access, and educational, cultural and recreational programming for adults, young adults and children are also provided. The libraries' collections include 377 electronic databases and more than 65 million books, periodicals and other circulating and reference items. The City provides for both direct operating support and energy costs in all facilities, which it does in part through prepayments in the current fiscal year.

Financial Summary for the Libraries						
<i>Dollars in Thousands (Adjusted for prepayments.)</i>						
	2009 Actual	2010 Actual	2011 Adopted	2011 Feb Plan	2012 Feb Plan	Difference 2012–2011*
Research Libraries	\$31,946	\$37,436	\$23,000	\$21,758	\$17,452	(\$5,548)
NYPL	134,127	118,489	115,344	109,041	85,182	(\$30,162)
BPL	100,472	88,957	85,969	79,577	63,328	(\$22,642)
QBPL	99,763	87,156	84,197	81,268	61,342	(\$22,856)
<b>TOTAL</b>	<b>\$366,308</b>	<b>\$332,038</b>	<b>\$308,510</b>	<b>\$291,644</b>	<b>\$227,303</b>	<b>(\$81,207)</b>

\* Difference refers to the variance between the Fiscal 2011 Adopted Budget and the Fiscal 2012 February Budget.

### The Impact of the 2011 November Plan and the 2012 February Plan

There is a proposed \$81.2 million loss to the three library systems for Fiscal 2012 as reflected in the Fiscal 2011 November Plan, reducing the funding for the libraries to post-September 11<sup>th</sup> levels. The Fiscal 2012 February Plan does not include any additional reductions to the three systems for Fiscal 2012; however, the Administration has asked for the systems to submit a \$9.1 million reduction to possibly be included in the Fiscal 2012 Executive Plan. This would increase the reductions to the libraries to \$90.3 million. The impact \$81.2 million year-over-year loss is outlined below.

- Branch Closings.** The three systems would be forced to close a number of library branches throughout the City. After three fiscal years since the historic six-day service funding agreement of \$43 million in Fiscal 2008 between the Administration and the Council, the three systems would move from providing six-to-seven days of service to having branches closed and the remaining branches open during limited hours. If the reductions are implemented and the Council's and Mayoral funding is not restored, there would be approximately 40 branches closing in Fiscal 2012, specifically, the NYPL would close 10 branches, the BPL would close 16 branches, and the QBPL would close 14 branches.
- Headcount Reduction.** In addition, headcount reductions would occur as a consequence of this reduced funding. The majority of the proposed headcount reduction would be through layoffs, not attrition. If the \$81.2 million reduction is implemented, the projected layoff total for all three systems is approximately 1,000 positions.

- **OTPS Spending.** The Other Than Personal Services spending was reduced or suspended in Fiscal 2011 to absorb the mid-year reduction to the libraries. These reductions in or suspension of spending would continue in Fiscal 2012 jeopardizing the integrity of each system's materials and book collection.

### Fiscal 2011 Restoration

The Council has routinely provided supplemental or restorative funds to the City's operational subsidy for the research and branch libraries to ensure that these libraries are able to maintain necessary service hours and materials for all New Yorkers. However in Fiscal 2011, the Council and the Administration provided restoration funding to the systems. The Council provided approximately \$36.1 million and the Administration provided approximately \$25.4 million to partially restore cuts in Fiscal 2011. This \$61.5 million restoration is not included in the Fiscal 2012 Preliminary Budget.

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#### FY 2011 Changes at Adoption

*Dollars in Thousands*

	City Council	Administration	Total
Research Libraries - Partial PEG Restoration	\$2,238	\$1,762	\$4,000
NYPL Branches - Partial PEG Restoration	\$13,339	\$9,439	\$22,778
BPL - Partial PEG Restoration	\$10,076	\$7,083	\$17,159
QBPL - Partial PEG Restoration	\$10,461	\$7,103	\$17,564
<b>TOTAL</b>	<b>\$36,114</b>	<b>\$25,387</b>	<b>\$61,501</b>

# Capital Budget

## Capital Program Goals

- To support service levels by maintaining, improving, and optimizing the operation of library facilities;
- To phase infrastructure improvements for full ADA compliant access at all sites;
- To preserve unique and irreplaceable collections through improved environmental systems, security and fire protection, and increased storage capacity;
- To improve the management of data through enhancement of computerized records management systems; and
- To provide remote access to digital collections, expand personal computer stations and offer free internet service at the branch libraries by improving information technology systems.

<b>2011-2014 Commitment Plan: Adopted and Preliminary Budget</b>					
<i>Dollars in Thousands</i>					
	<b>FY11</b>	<b>FY12</b>	<b>FY13</b>	<b>FY14</b>	<b>Total</b>
<b>Adopted</b>					
Total Capital Plan	\$295,885	\$17,966	\$36,883	\$4,400	<b>\$355,134</b>
<b>Prelim</b>					
Total Capital Plan	\$279,506	\$16,773	\$32,180	\$3,920	<b>\$332,379</b>
<b>Change</b>					
Level	<b>(\$16,379)</b>	<b>(\$1,193)</b>	<b>(\$4,703)</b>	<b>(\$480)</b>	<b>(\$22,755)</b>
Percentage	-5.54%	-6.64%	-12.75%	-10.91%	<b>-6.41%</b>

## Capital Budget Summary

The February 2011 Capital Commitment Plan includes \$332.3 million in Fiscal 2011-2014 for the Libraries all in City funds. This represents about one percent of the City's total \$33.2 billion February Plan for Fiscal 2011-2014. The Libraries' February Commitment Plan for Fiscal 2011-2014 is 6.4 percent less than the \$355.1 million scheduled in the September Commitment Plan, a decrease of \$22.7 million.

Over the past five years (2006-2010) the Libraries have only committed an average of 26 percent of its annual capital plan. Therefore, it is assumed that a portion of the agency's Fiscal 2011 Capital Plan will be rolled into Fiscal 2012, thus increasing the size of the Fiscal 2012-2015 Capital Plan. Since adoption last June, the Capital Commitment Plan for Fiscal 2011 has decreased from \$295 million to \$279 million, a reduction of \$16 million or 5.5 percent.

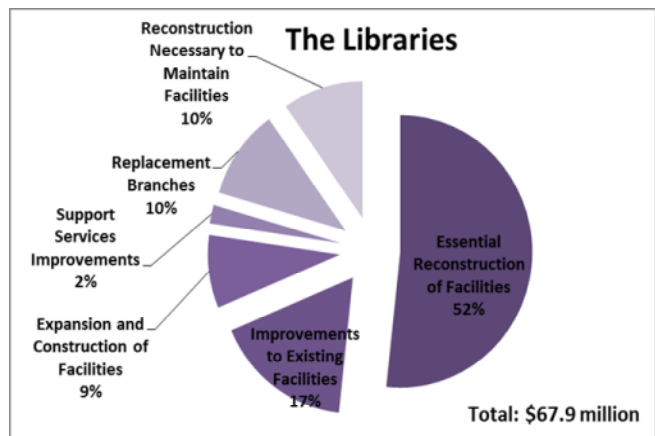
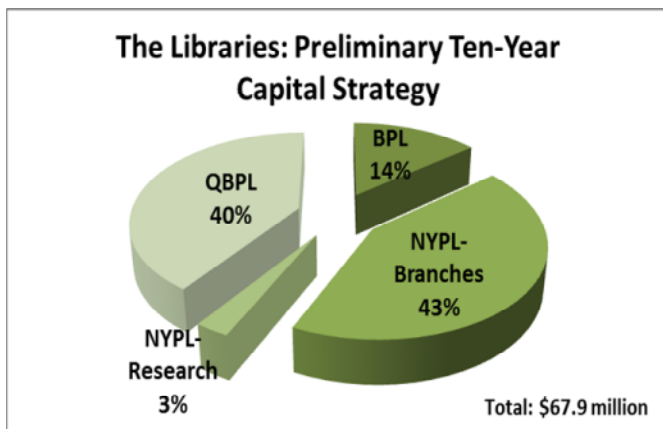
Currently the Libraries' appropriations total \$344 million in City funds for Fiscal 2011. These appropriations are to be used to finance the Libraries' \$279 million City-funded Fiscal 2011 Capital Commitment Program. The agency has \$65 million, or 23 percent more funding than it needs to meet its entire Capital Commitment Program for the current fiscal year.

### The Libraries: Preliminary Ten-Year Capital Strategy

*Dollars in Millions*

	BPL	NYPL Branches	NYPL Research	QBPL	Total
Essential Reconstruction of Facilities	\$11.7	\$18.6	\$1.0	\$3.8	\$35.1
Improvements to Existing Facilities	0.0	10.4	1.1	0.0	11.5
Expansion and Construction of Facilities	0.0	5.9	0.0	0.0	5.9
Support Services Improvements	0.0	0.0	0.2	1.3	1.5
Replacement Branches	0.0	0.0	0.0	7.2	7.2
Reconstruction Necessary to Maintain Facilities	0.0	0.0	0.0	6.7	6.7
<b>TOTALS:</b>	<b>\$11.7</b>	<b>\$34.9</b>	<b>\$2.3</b>	<b>\$19.0</b>	<b>\$67.9</b>

The Ten-Year Capital Strategy for the Libraries includes a total of \$67.9 million in funding, which is mostly for the essential reconstruction of facilities. The Administration asked agencies to identify a 20 percent reduction in capital commitments for fiscal years 2011 to 2021. The Ten-Year Capital Plan included, instead, a reduction of 10 percent.



# New York Public Library System

The New York Public Library includes 86 branch libraries in the Bronx, Manhattan and Staten Island. The four research libraries are the Library for the Performing Arts located at Lincoln Center, the Schomburg Center for Research in Black Culture located in Harlem, the Science, Industry and Business Library in Midtown and the main library on 5<sup>th</sup> Avenue and 42<sup>nd</sup> Street (Humanities and Social Science). In Fiscal 2010, the New York Public Library had a record high of 24 million in circulation and 17.9 million people in attendance.

## Key Public Services Areas

- NYPL inspires lifelong learning by creating more able learners and researchers.
- NYPL advances knowledge by providing free and open access to materials and information that reflect New York's global perspective.
- NYPL strengthens the City's communities by promoting full citizenship and participation in society.

## Critical Objectives

- Teach learning and information-navigation skills.
- Provide tools, resources, and great places to work.
- Identify, acquire, and preserve items that enhance NYPL's unique areas of expertise.
- Connect with other organizations whose materials complement NYPL.
- Promote the development of key skills and capabilities.
- Offer unique and authoritative materials of historical importance.

SOURCE: New York Public Library website

New York Public Library Financial Summary						
<i>Dollars in Thousands</i>						
	2009 Actual	2010 Actual	2011 Adopted	2011 Feb Plan	2012 Feb Plan	Difference 2012-2011*
Manhattan	\$26,057	\$26,537	\$26,561	\$26,561	\$26,561	\$0
Bronx	24,568	24,722	24,737	24,737	24,737	\$0
Staten Island	10,237	10,298	10,303	10,303	10,303	\$0
Systemwide Services	71,902	51,585	52,381	46,078	22,219	(\$30,162)
Consultant & Advisory Services	1,362	1,362	1,362	1,362	1,362	\$0
<b>TOTAL</b>	<b>\$134,126</b>	<b>\$114,504</b>	<b>\$115,344</b>	<b>\$109,041</b>	<b>\$85,182</b>	<b>(\$30,162)</b>

\*Difference refers to the variance between the Fiscal 2011 Adopted Budget and the Fiscal 2012 February Plan

New York Research Library Financial Summary						
<i>Dollars in Thousands</i>						
	2009 Actual	2010 Actual	2011 Adopted	2011 Feb Plan	2012 Feb Plan	Difference 2012-2011*
Research Libraries	\$31,946	\$37,436	\$23,000	\$21,758	\$17,452	(\$5,548)
<b>TOTAL</b>	<b>\$31,946</b>	<b>\$37,436</b>	<b>\$23,000</b>	<b>\$21,758</b>	<b>\$17,452</b>	<b>(\$5,548)</b>

\*Difference refers to the variance between the Fiscal 2011 Adopted Budget and the Fiscal 2012 February Plan

## Fiscal 2012 Preliminary Plan Actions

The Fiscal 2012 Preliminary Plan provides \$350,000 in funding for Center for Economic Opportunity (CEO) adult literacy programs in Fiscal 2012 only. Below is the possible impact to the NYPL system based on the reductions proposed in the Fiscal 2011 November Plan.

- **Budget Reductions.** The Fiscal 2011 November Plan includes \$7.4 million in reductions in Fiscal 2011 and \$8.9 million in Fiscal 2012 and the outyears to the research and branch libraries. The plan does not include \$26.7 million restored in the Fiscal 2011 Adopted Budget.
- **Impact on Headcount.** The overall funding reduction would result in a minimum loss of 121 positions, with 61 positions eliminated through layoffs.
- **Impact on Service.** The average weekly hours of service would be reduced from 47 hours to 35 hours a week, which is a 12-hour reduction in service. The system would possibly close ten branches. Other Than Personal Services (OTPS) spending, including materials and collections, will remain flat in Fiscal 2011 due to the mid-year reduction in the Fiscal 2011 November Plan and would continue to remain flat in Fiscal 2012 due to the additional reductions.

## Capital Program Highlights

As a result of the ten percent agency reduction to the Ten-Year Plan, the Fiscal 2011 Preliminary Commitment Plan includes reductions to capital projects to the Central Library and branches only. The largest project reductions total \$2.3 million in Fiscal 2011.

### NYPL: Preliminary Ten-Year Capital Strategy

*Dollars in Millions*

	NYPL Branches	NYPL Research
Essential Reconstruction of Facilities	\$18.6	\$1.0
Improvements to Existing Facilities	10.4	1.1
Expansion and Construction of Facilities	5.9	0.0
Support Services Improvements	0.0	0.2
<b>TOTALS:</b>	<b>\$34.9</b>	<b>\$2.3</b>

The Preliminary Ten-Year Capital Strategy for the New York Public Library focuses on the essential reconstruction, expansion and improvements to existing facilities. Highlights include \$11.0 million for NYPL's Master Plan; \$8.0 million for the construction of a replacement Westchester Square Branch in the Bronx; and \$7.4 million for the site acquisition and construction of the new Rossville Branch Library in Staten Island. Additional funding for the branch libraries focuses on maintaining and upgrading facilities; roof, window and door replacement; and compliance with the Americans with Disabilities Act (ADA).

## Contractual Services

NYPL uses various vendors to provide key services and to purchase goods and materials. Below is a chart outlining the system's 19 registered contracts with the City Comptroller's Office in Fiscal 2010 and Fiscal 2011:

NEW YORK PUBLIC LIBRARY			
VENDOR	AMOUNT	PURPOSE	CONTRACT TYPE
Accunet Solutions Inc	\$223,593	Procure - Audio/Visual Production System	Supplies/Materials/Equipment
Johnson Controls Inc	\$55,363	BMS System	Supplies/Materials/Equipment
Telesector Resources Group Inc	\$1,319,731	** Reference Master Services Agreement	Consultant
Accunet Solutions Inc	\$906,169	Procure Digital Storage System (Technology)	Supplies/Materials/Equipment
Hewlett-Packard Company	\$34,905	System Wide Technology Infrastructure	Supplies/Materials/Equipment
Horizon Tek Inc	\$155,990	Digital Storage System	Supplies/Materials/Equipment
Accunet Solutions Inc	\$32,761	Digital Storage System	Supplies/Materials/Equipment
Hewlett-Packard Company	\$127,449	Bronx Technology Infrastructure Upgrade	Supplies/Materials/Equipment
Hewlett-Packard Company	\$166,173	Procure Pc's For Bronx Branch Library's	Supplies/Materials/Equipment
Hewlett-Packard Company	\$210,432	Digital Storage System	Supplies/Materials/Equipment
Horizon Tek Inc	\$53,525	Hardware Components	Supplies/Materials/Equipment
Moredirect Inc	\$52,998	Digital Storage System	Supplies/Materials/Equipment
Statewide Security And Surveillance Camera Systemsinc	\$36,163	Security System	Supplies/Materials/Equipment
Franks Truck Center	\$211,136	Procure Motor Vehicles	Supplies/Materials/Equipment
Hewlett-Packard Company	\$150,322	Bronx Tech Infrastructure	Supplies/Materials/Equipment
Moredirect Inc	\$32,850	Bronx Tech Infrastructure	Supplies/Materials/Equipment
Hewlett-Packard Company	\$57,511	St Agnes - Initial Outfitting	Supplies/Materials/Equipment
Spacesaver Corporation	\$99,584	St Agnes - F&E	Supplies/Materials/Equipment
JBP Security Systems Inc DBA Security By Design Inc	\$50,123	Security System	Supplies/Materials/Equipment
<b>TOTAL:</b>	<b>\$3,976,778</b>		



## Performance Measures

The following performance measures were reported in the Preliminary Mayor's Management Report for the Research Libraries.

	FY 08	FY 09	FY10	Target FY 11	Target FY12	4-Month Actual FY 10	4-Month Actual FY 11
Average weekly scheduled hours	47.5	49	48.8	48	47.5	49.8	46.8
Libraries open six days per week (%)	100%	100%	100%	100%	100%	100%	75%
Reference queries (000)	564	453	402	625	625	141	128
Program sessions	1,605	1,187	1,041	1,600	1,600	314	454
Program attendance	59,643	70,038	67,220	60,000	60,000	17,588	20,467
Total library attendance (000)	2,010	2,381	2,363	2,000	2,000	860	784

The following performance measures were reported in the Preliminary Mayor's Management Report for the Branch Libraries.

	FY 08	FY 09	FY10	Target FY11	Target FY12	4-Month Actual FY 10	4-Month Actual FY 11
Average weekly scheduled hours	51.7	51.9	47	46	46	52.6	46.6
Libraries open six days per week (%)	100%	100%	100%	100%	100%	100%	100%
Circulation	19,588	22,104	24,085	24,200	24,200	7,972	9,476
Reference queries (000)	7,794	8,058	7,503	8,000	8,000	2,690	2,676
Program sessions	30,968	38,613	41,978	30,900	30,900	12,679	12,693
Program attendance	630,417	781,899	757,501	630,000	630,000	236,348	250,169
Total library attendance (000)	14,224	15,608	15,509	15,600	15,600	5,369	5,521

## Brooklyn Public Library System

The Brooklyn Public Library consists of 60 branch libraries in the borough of Brooklyn including a Business Library and Central Library. Over the past year, the Brooklyn Public Library has seen its circulation rise about two percent or over 16.8 million and its attendance rise about seven percent or 872,000 people. Additionally, the use of holds, which allow customers to order a book when it becomes available for delivery to the library of their choice, grew by more than 13 percent or almost one million.

**Key Public Services Areas**

- BPL ensures the preservation and transmission of society's knowledge, history and culture.
- BPL provides the people of Brooklyn with free and open access to information for education, recreation and reference.

**Critical Objectives**

- To be a vital center of knowledge for all.
- To be accessible 24 hours a day through technology and quality service.
- To be a leader in traditional and innovative library services.
- To reflect and promote the diverse and dynamic spirit of the people of Brooklyn.

SOURCE: Brooklyn Public Library website

Brooklyn Public Library Financial Summary						
Dollars in Thousands						
	2009 Actual	2010 Actual	2011 Adopted	2011 Feb Plan	2012 Feb Plan	Difference 2012-2011*
BPL	\$100,472	\$88,957	\$85,969	\$79,577	\$63,328	(\$22,642)
<b>TOTAL</b>	<b>\$100,472</b>	<b>\$88,957</b>	<b>\$85,969</b>	<b>\$79,577</b>	<b>\$63,328</b>	<b>(\$22,642)</b>

\*Difference refers to the variance between the Fiscal 2011 Adopted Budget and the Fiscal 2012 February Plan

### Fiscal 2012 Preliminary Plan Actions

The Fiscal 2012 Preliminary Plan provides \$350,000 in Center for Economic Opportunity (CEO) funding for adult literacy programs in Fiscal 2012 only. Below is the impact to the BPL system based on the reductions given in the Fiscal 2011 November Plan.

- **Budget Reductions.** The Fiscal 2011 November Plan includes \$4.6 million in reductions in Fiscal 2011 and \$5.5 million in Fiscal 2012 and the outyears to the branch libraries. The plan does not include \$17 million restored in the Fiscal 2011 Adopted Budget.
- **Impact on Headcount.** The overall funding reduction would result in a loss of 400 positions eliminated through layoffs.
- **Impact on Service.** The average weekly hours of service would be reduced from 44 hours to 30 hours a week, which is a 14-hour reduction in service. The system would possibly close 16 branch libraries. The OTPS spending was reduced by \$2 million to absorb the mid-year reduction in Fiscal 2011 and would remain at this reduced spending level for Fiscal 2012.

## Capital Program Highlights

As a result of the ten percent agency reduction to the Ten-Year Plan, the Fiscal 2011 Preliminary Commitment Plan includes reductions to capital projects to the Central Library and branches. The largest project reductions total \$7.2 million in Fiscal 2011.

The Preliminary Ten-Year Capital Strategy for the Brooklyn Public Library emphasizes the essential reconstruction of facilities, including \$6.0 million for upgrades to emergency and safety systems at the Central Library. Additional funding for the branch libraries concentrates on public service enhancements, cyclical replacements of building components (roofs, HVAC, boilers), and ADA compliance.

### BPL: Preliminary Ten-Year Capital Strategy

*Dollars in Millions*

	BPL
Essential Reconstruction of Facilities	\$11.7
<b>TOTALS:</b>	<b>\$11.7</b>

### Contractual Services

BPL uses various vendors to provide key services and to purchase goods and materials. Below is a chart outlining the system's 15 registered contracts with the City Comptroller's Office in Fiscal 2010 and Fiscal 2011:

#### BROOKLYN PUBLIC LIBRARY

VENDOR	AMOUNT	PURPOSE	CONTRACT TYPE
Pharos Systems International	\$531,785	Systemwide ABC Upgrade For Selfcheck Machines	Requirements-Services
Dell Marketing Lp	\$182,917	Upgrade Project	Requirements-Goods
Innovative Interfaces, Inc	\$243,750	Customized Licenses For Self Check Machines	Subscriptions
Maureen Data Systems, Inc.	\$225,265	Intergrated Services Routers	Requirements-Goods
SSE Products, Inc. SSE Technologies	\$106,700	Unitech Keyboards	Supplies/Materials/Equipment
Universal Security Systems Inc	\$482,159	NY State Contract #Pt63305 - Installation Of Cctv's	Supplies/Materials/Equipment
Hewlett-Packard Company	\$240,000	ABC Upgrade For Pc's And Monitors	Supplies/Materials/Equipment
Hewlett-Packard Company	\$56,263	HP PC Purchases	Requirements-Goods
Innovative Interfaces, Inc	\$243,750	Customized Licenses For Self Check Machines	Subscriptions
Dell Marketing Lp	\$92,183	IP Addons And Services	Supplies/Materials/Equipment
Dell Marketing Lp	\$129,729	Hardware Components For Dell Server	Requirements-Goods
Dell Marketing Lp	\$23,106	Computer Purchases	Requirements-Goods
Ww Grainger Inc	\$30,117	Library Supplies	Requirements-Goods
Knoll Inc	\$86,122	Library Furniture	Requirements-Goods
3m Company	\$2,198,470	Installing Self Chks Machines For All BPL Branches	Supplies/Materials/Equipment
<b>TOTAL:</b>	<b>\$4,872,316</b>		

## Performance Measures

The following performance measures were reported in the Preliminary Mayor's Management Report for BPL.

	FY 08	FY 09	FY10	Target FY11	Target FY12	4-Month Actual FY 10	4-Month Actual FY 11
Average weekly scheduled hours	46.7	46	44.3	44.3	44.3	44.3	49.8
Libraries open six days per week (%)	100%	100%	100%	100%	100%	100%	10%
Circulation	16,825	17,273	19,474	20,000	20,000	5,964	7,256
Reference queries (000)	3,450	3,436	3,380	3,500	3,500	1,127	1,134
Program sessions	43,862	46,091	49,398	38,500	38,500	13,909	15,290
Program attendance	894,648	868,616	924,700	1,000,000	1,000,000	254,744	302,893
Total library attendance (000)	12,915	13,225	12,036	14,000	14,000	4,408	4,512

## Queens Borough Public Library

The Queens Borough Public Library consists of 63 branch libraries including the Langston Hughes Library and Cultural Center and a Central Library. Currently, the library system has over 800,000 people who carry a Queens Library card and nearly 50,000 people visit a branch library each day.

### Key Public Services Areas

- QBPL provides quality services, resources, and lifelong learning opportunities through books and a variety of other formats to meet the informational, educational, cultural, and recreational needs and interests of its diverse and changing population.
- QBPL is a forum for all points of view and adheres to the principles of intellectual freedom.

### Critical Objectives

- QBPL works to meet the needs of its diverse customer base is first and foremost.
- QBPL values the importance of providing rapid and comprehensive access to knowledge and information and strive to constantly improve the services we provide to our customers.
- QBPL is an active partner in the development and implementation of technology to ensure that access to knowledge and information will be equitably available to all.
- QBPL values the individuality and integrity of each customer and each employee.
- QBPL fosters an environment in which creativity, productivity and individual responsibility are encouraged, recognized and rewarded.

SOURCE: Queens Borough Public Library website

Queens Borough Public Library Financial Summary						
<i>Dollars in Thousands</i>						
	2009 Actual	2010 Actual	2011 Adopted	2011 Feb Plan	2012 Feb Plan	Difference 2012-2011*
QBPL	99,763	87,156	84,197	81,268	61,342	(\$22,856)
<b>TOTAL</b>	<b>\$99,763</b>	<b>\$87,156</b>	<b>\$84,197</b>	<b>\$81,268</b>	<b>\$61,342</b>	<b>(\$22,856)</b>

\*Difference refers to the variance between the Fiscal 2011 Adopted Budget and the Fiscal 2012 February Plan

### Fiscal 2012 Preliminary Plan Actions

The Fiscal 2012 Preliminary Plan provides \$350,000 in Center for Economic Opportunity (CEO) funding for adult literacy programs in Fiscal 2012 only. Below is the impact to the QBPL system based on the reductions given in the Fiscal 2011 November Plan.

- **Budget Reductions.** The Fiscal 2011 November Plan includes \$4.5 million in reductions in Fiscal 2011 and \$5.3 million in Fiscal 2012 and the outyears to the branch libraries. The plan does not include \$17.5 million restored in the Fiscal 2011 Adopted Budget.
- **Impact on Headcount.** The overall funding reduction would result in a loss of 424 positions eliminated through layoffs.

- **Impact on Service.** The average weekly hours of service would be reduced from 39 hours to 26 hours a week, which is a 13-hour reduction in service. The system would possibly close 14 branches. All OTPS spending was suspended to absorb the mid-year reduction in Fiscal 2011 and would remain suspended for Fiscal 2012.

### Capital Program Highlights

As a result of the ten percent agency reduction to the Ten-Year Plan, the Fiscal 2011 Preliminary Commitment Plan includes reductions to capital projects to its branches. The largest project reductions total \$2.3 million in Fiscal 2011. The reduction did not affect the Children's Library Discovery Center (discussed below); however, the system will need at least \$1 million in expense funding to operate this new facility.

The Preliminary Ten-Year Capital Strategy for the Queens Borough Public Library reflects a commitment to maintain and upgrade existing facilities, and initiate construction of replacement facilities as needed, including \$5.1 million in funding for the community libraries for renovation and rehabilitation, systems upgrades and cyclical replacement of building components (roofs, windows and doors) and \$4.8 million for the new Children's Library Discovery Center and renovations at the Central Library. Additional funding focuses on system-wide technology upgrades, and system-wide HVAC replacements.

### QBPL: Preliminary Ten-Year Capital Strategy

*Dollars in Millions*

	QBPL
Essential Reconstruction of Facilities	\$3.8
Improvements to Existing Facilities	0.0
Expansion and Construction of Facilities	0.0
Support Services Improvements	1.3
Replacement Branches	7.2
Reconstruction Necessary to Maintain Facilities	6.7
<b>TOTALS:</b>	<b>\$19.0</b>

## Contractual Services

QBPL uses various vendors to provide key services and to purchase goods and materials. In addition, QBPL is ranked nine among all City agencies to spend its contractual dollars on a Minority/Women Owned Business Enterprise (M/WBE) for 2010. Below is a chart outlining the system's 11 registered contracts with the City Comptroller's Office in Fiscal 2010 and Fiscal 2011:

### QUEENS BOROUGH PUBLIC LIBRARY

VENDOR	AMOUNT	PURPOSE	CONTRACT TYPE
Calculator & Computer Center Inc	\$89,607	Dell Precision Pc	Supplies/Materials/Equipment
Baker & Taylor Inc	\$113,080	Library Materials - Childrens Library Discovery Center	Supplies/Materials/Equipment
Dell Marketing Lp	\$246,223	Dell Optiplex 780 Sff Pcs, 2009 Pc Aggregate Purchase	Supplies/Materials/Equipment
Shi International Corp	\$197,233	Falconstor Solution As Per Spec# 0210-3	Supplies/Materials/Equipment
Shi International Corp	\$62,562	Web Security Gate, Support & Remote Filtering, Spec.# 0210-5	Supplies/Materials/Equipment
Dyntek Services Inc	\$54,905	Mcafee Appliance As Per Spec# 0210- 4	Supplies/Materials/Equipment
Dyntek Services Inc	\$158,154	F5 Solution As Per Spec# 0210-8	Supplies/Materials/Equipment
Oracle America Inc.	\$25,340	Sun Fire X4275 Server, As Per Quote Tus1572320-C	Supplies/Materials/Equipment
Hewlett-Packard Company	\$110,537	Hp Blade Server As Per Spec# 1209-4; Reseller: Cdw-G	Supplies/Materials/Equipment
Demco Inc	\$14,394	Wall Displays & End Panels, Flushing	Supplies/Materials/Equipment
Adams-Mulford Inc	\$20,871	Amcase Furniture, Arvern	Supplies/Materials/Equipment
<b>TOTAL: \$1,092,906</b>			

## Performance Measures

The following performance measures were reported in the Preliminary Mayor's Management Report for QBPL.

	FY 08	FY 09	FY10	Target FY11	Target FY12	4-Month Actual FY 10	4-Month Actual FY 11
Average weekly scheduled hours	43.7	45.6	42.7	38.9	38.9	43.8	40.2
Libraries open six days per week (%)	100%	97%	76%	30%	30%	100%	53%
Circulation	22,800	23,018	23,064	21,200	21,200	8,143	7,400
Reference queries (000)	3,950	3,709	3,612	3,612	3,612	1,248	986
Program sessions	24,500	30,101	26,592	24,358	24,358	9,366	8,868
Program attendance	535,932	595,000	550,355	504,125	504,125	226,193	207,400
Total library attendance (000)	15,288	14,824	14,127	13,950	13,950	5,163	4,818

**Appendix A: Budget Actions in the November and February Plans**

<i>Dollars in Thousands</i>	FY 2011			FY 2012		
	City	Non-City	Total	City	Non-City	Total
<b>NYPL Research</b>	\$23,000	\$0	\$23,000	\$18,970	\$0	\$18,970
<b>NYPL</b>	115,344	0	115,344	92,216	0	92,216
<b>BPL</b>	85,969	0	85,969	68,461	0	68,461
<b>QBPL</b>	84,197	0	84,197	66,301	0	66,301
<b>Agency Budget as of June 2011 Plan</b>	<b>\$308,510</b>	<b>\$0</b>	<b>\$308,510</b>	<b>\$245,948</b>	<b>\$0</b>	<b>\$245,948</b>
<b>Program to Eliminate the Gap (PEGs)</b>						
NYPL Research	(\$1,242)	\$0	(\$1,242)	(\$1,518)	\$0	(\$1,518)
NYPL	(6,163)	0	(6,163)	(7,384)	0	(7,384)
BPL	(4,591)	0	(4,591)	(5,483)	0	(5,483)
QBPL	(4,480)	0	(4,480)	(5,309)	0	(5,309)
<b>Total, PEGs</b>	<b>(\$16,476)</b>	<b>\$0</b>	<b>(\$16,476)</b>	<b>(\$19,694)</b>	<b>\$0</b>	<b>(\$19,694)</b>
<b>Other Adjustments</b>						
NYPL (CEO Funding)	(\$70)	\$0	(\$70)	\$350	\$0	\$350
BPL (CEO Funding)	(55)	0	(55)	350	0	350
QBPL (CEO Funding)	(70)	0	(70)	350	0	350
<b>Total, Other Adjustments</b>	<b>(\$195)</b>	<b>\$0</b>	<b>(\$195)</b>	<b>\$1,050</b>	<b>\$0</b>	<b>\$1,050</b>
<b>NYPL Research</b>	\$21,758	\$0	\$21,758	\$17,452	\$0	\$17,452
<b>NYPL</b>	109,111	0	109,111	85,182	0	85,182
<b>BPL</b>	81,323	0	81,323	63,328	0	63,328
<b>QBPL</b>	79,647	0	79,647	61,342	0	61,342
<b>Agency Budget as of February 2012 Plan</b>	<b>\$291,839</b>	<b>\$0</b>	<b>\$291,839</b>	<b>\$227,304</b>	<b>\$0</b>	<b>\$227,304</b>